

Fall Semester of 2022

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# ADMISSIONS GUIDE FOR GRADUATE SCHOOL OF INTERNATIONAL STUDIES FOR INTERNATIONAL STUDENTS

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(General screening)



부산대학교 국제전문대학원

PUSAN NATIONAL UNIVERSITY · GRADUATE SCHOOL OF INTERNATIONAL STUDIES

PUSAN NATIONAL UNIVERSITY · GRADUATE SCHOOL OF INTERNATIONAL STUDIES

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본 모집요강은 한글 및 영어로 작성되었으며, 해석상의 차이가 발생할 경우 한글로 작성된 내용을 기준으로 합니다.

The guidelines for applicants have been prepared in both Korean and English. When interpretational differences arise, the Korean version will have priority over the English version.

# 1 APPLICATION PROCEDURE & SCHEDULE

Contents	Date	Place	Remarks
<b>APPLICATION PERIOD</b> <b>* ONLINE APPLICATION</b>	2022.04.25.(Mon) 09:00 ~2022.05.09.(Mon) 17:00	<b>[ONLINE APPLICATION]</b> 1. 'Jinhak Apply' Website <a href="http://jinhakapply.com">http://jinhakapply.com</a> 2. PNU Admission Website <a href="http://go.pusan.ac.kr">http://go.pusan.ac.kr</a>	<ul style="list-style-type: none"> <li>▷ All applicants must apply through 'Jinhak apply' or PNU Admission Website.</li> <li>▷ Keep the test identification slip for the interview after completing online application.</li> </ul>
<b>SUBMISSION OF REQUIRED DOCUMENTS</b>	2022.04.25.(Mon) 09:00 ~2022.05.10.(Tue) 17:00 <b>* Except Weekend</b>	<b>[BY POST]</b> Graduate School of International Studies(GSIS administrative office), Pusan National Univ., 2 Busandaehak-ro 63 beon-gil Geumjeong-gu, Busan 46241, Korea  <b>[IN PERSON]</b> GSIS Administration Office, Samsung-University Industry Cooperation Bldg.(#508) Office #801, Pusan National Univ.	<ul style="list-style-type: none"> <li>▷ Application form and other documents can be downloaded from 'Jinhak Apply' after completing online application.</li> <li>▷ Application form and the required documents must arrive by the deadline of submission date.</li> </ul> <p><b>(*If you submit a PDF file by e-mail, it will not be accepted.)</b></p> <ul style="list-style-type: none"> <li>▷ When sending your documents write down your full Name &amp; application number</li> </ul>
<b>INTERVIEW</b>	2022.05.31.(Tue), <b>(Doctoral)</b> 10:00~ <b>(Master's)</b> 10:00~	<b>[* Further Notice]</b>	<ul style="list-style-type: none"> <li>▷ All applicants should be present for the interview at 09:30 on that day. <b>(* Except applicants residing abroad)</b></li> <li>▷ It can be changed to an online interview.</li> <li>▷ Be sure to check the GSIS website for interviews.</li> </ul>
<b>ANNOUNCEMENT OF ADMITTED APPLICANTS</b>	(Scheduled) 2022.06.17.(Fri) 10:00~	<b>[PNU ADMISSION WEBSITE]</b> Visit PNU admission information website ( <a href="http://go.pusan.ac.kr">http://go.pusan.ac.kr</a> ) and make an inquiry for acceptance.	<ul style="list-style-type: none"> <li>▷ click 합격자조회(Announcement of Admitted Application) menu → Log-in (ID: Application Number, PASSWORD: your birthday, 6-digits number) → Confirm your result</li> <li>▷ Print out your admission confirmation documents</li> </ul>
<b>PRINTOUT OF TUITION BILL</b>	2022.07.04.(Mon) 10:00 ~2022.07.08.(Fri)	<b>[THROUGH WEBSITE]</b> PNU Student Support System ( <a href="http://e-onestop.pusan.ac.kr">http://e-onestop.pusan.ac.kr</a> )	<ul style="list-style-type: none"> <li>▷ Log-in (ID: Application Number; PASSWORD: your birthday, 6-digits number) → click 등록(Enrollment) menu → 등록금고지서출력 → 고지서출력(print out bill)</li> </ul>
<b>TUITION PAYMENT</b>	2022.07.05.(Tue) ~2022.07.08.(Fri) 16:00 (Within Banking Hours)	<b>[Paying in Korea]</b> At Banks designated by PNU  <b>[Overseas Remittance]</b> PNU's overseas account of NH bank (Refer to page.11)	<ul style="list-style-type: none"> <li>▷ You can pay the tuition fee within banking hours.</li> <li>▷ If you do not pay the tuition fee, your acceptance will be canceled without prior notice.</li> </ul>

Contents	Date	Place	Remarks
<b>ISSUANCE OF CERTIFICATE OF ADMISSION</b>	2022.07.15.(Fri) 10:00~	<b>[GSIS Administration Office]</b> Tel: +82-51-510-1663 Email: <a href="mailto:gsis@pusan.ac.kr">gsis@pusan.ac.kr</a> Address: Samsung-University Industry Cooperation Bldg.(#508) Office#801, Pusan National Univ.	<ul style="list-style-type: none"> <li>▷ How to get : via E-mail / in-person</li> <li>▷ Successful Applicants who live in Busan should visit PNU GSIS Administration Office to receive the certificate in person.</li> </ul>
<b>SUBMISSION OF DEGREE AUTHENTICATION DOCUMENTS</b>	2022.08.31.(Wed) 17:00	<b>[GSIS Administration Office]</b> Samsung-University Industry Cooperation Bldg.(#508) Room #801, Pusan National Univ.	<ul style="list-style-type: none"> <li>▷ If you fail to submit authentication of your degree by the deadline without a valid reason, your admission will be cancelled.</li> </ul>

※ The schedule above can be subject to changes without prior notice.

## 2 QUALIFICATIONS

### 1. ACADEMIC REQUIREMENT

#### 1) MASTER'S PROGRAM

- (1) You have received or expect to receive a Bachelor's degree in Korea or abroad.
- (2) You have an academic qualification that is regarded equivalent to above (1) according to Korean law.

※ University degrees should be accredited by the Ministry of Education in your home country.

#### 2) DOCTORAL PROGRAM

- (1) You have received or expect to receive a Master's degree in Korea or abroad.
- (2) You have an academic qualifications that is regarded equivalent to above (1) according to the Korean law.

※ University degrees should be accredited by the Ministry of Education in your home country.

### 3 ADMISSION QUOTA

Course	Major	Quota
<b>Master's Course</b>	<ul style="list-style-type: none"> <li>International Trade (국제통상)</li> <li>International and Area Studies (국제지역협력)</li> <li>International Logistics and Port Management (국제물류 및 항만관리전공)</li> <li>Korean Studies* (한국학*)</li> </ul>	45
<b>Doctoral Course</b>	<ul style="list-style-type: none"> <li>International Trade (국제통상)</li> <li>International and Area Studies (국제지역협력)</li> <li>International Logistics and Port Management (국제물류 및 항만관리전공)</li> </ul>	10

\* Only International Students can apply for Korean Studies.

※ The quota can be changed according to a coordination of the Education Ministry's student quota.

### 4 SELECTION PROCEDURE

- The main methods of evaluation are reviewing the submitted documents and interviewing with professors in our graduate school. In case of applicants who do not currently reside in Korea, our professors may conduct a real time video interview to examine the applicant's academic ability.
- Specific Evaluation Criteria are below.
  - ☐ Document Reviewing: Cumulative G.P.A in prior undergraduate or master's course and personal statement & State of purpose
  - ☐ Interview: Academic Ability, Relevant career experience, Foreign Language Skills, Personality, Qualification
  - ☐ Evaluation Criteria

Document Reviewing		Interview	TOTAL
Cumulative G.P.A in Prior Course	Personal Statement & Statement of Purpose		
30	20	50	100

※ Applicants are selected within a range of quota, but may not be selected if the level of the academic ability of applicant is deemed insufficient for the GSIS.

### 3. Selection Procedure

- ☐ Applicants are selected in order of comprehensive scores without classifying major.
- ☐ The successful candidates are selected in a high-scoring ranking by adding up the results of the documents reviewing and interview examination.
- ☐ In case of a tie, the successful candidate will be selected according to the criteria set by the GSIS.
- ☐ Applicants who have a total score of less than 60 in the master's course, less than 70 in the doctoral course and those who do not attend the interview exam will be rejected.
- ☐ A small number of prospective candidates can be selected in the order of total scores, and successful candidates will be decided after the tuition payment period (Scheduled in August, 2022)

## 5 INTERVIEW SCHEDULE

DIVISION	DATE	Time	PLACE	NOTE
INTERVIEW	2022.05.31.(Tue)	(Doctoral) 10:00~ (Master's) 10:00~	Further Notice	▷ All applicants should present for the interview until 9:30

※ In case of applicants who do not currently reside in Korea, our faculty members may conduct a real time video interview to examine the applicant's academic ability.

(\*Depending on the situation, all interviews can be changed to online interviews.)

## 6 HOW TO APPLY: Online Application

1. After reading the '**Admission guideline**' carefully, all international students must apply for the GSIS program through 'Jinhak Apply' website (<http://jinhakapply.com>) or PNU admission website (<http://go.pusan.ac.kr>).

- ☐ Website for Online Application

Contents	Application Period	Website	Remarks
APPLICATION PERIOD <b>*ONLINE APPLICATION</b>	2022.04.25.(Mon) 09:00 ~2022.05.09.(Mon) 17:00	1. 'Jinhak Apply' Website <a href="http://jinhakapply.com">http://jinhakapply.com</a> 2. PNU Admission Website <a href="http://go.pusan.ac.kr">http://go.pusan.ac.kr</a>	▷ All applicants must apply through 'Jinhak apply' or PNU Admission Website.

2. Applicants must enter their personal and academic information in the website, and then pay for KRW 50,000 or USD \$60 online as the application fee (If applicants do not pay, the admissions process cannot be completed). Once the online application is complete, the application cannot be canceled and the major of your choice cannot be changed.

3. After paying the application fee, you can print out your application form and check out your application number. There is no refund, once the application is made. You have to keep your application number and the test identification slip for the interview.
4. After completing the online application, all the required documents must be submitted to GSIS office by post or in person.

☐ Date and Place for Submission

DATE	DIVISION	PLACE
<b>2022.04.25.(Mon)</b> <b>09:00</b> <b>~2022.05.10.(Tue)</b> <b>17:00</b> <b>* Except Weekend</b>	<b>Submission</b> <b>by Post</b> <b>or</b> <b>in Person</b>	<b>[Address of GSIS Administration Office]</b> <b>in Korean:</b> 부산대학교 금정구 부산대학로 63번길 2 삼성산학협동관(#508) 8층 801호 국제전문대학원 행정실 <b>in English:</b> GSIS Administration Office, Samsung-University Industry Cooperation Bldg(#508). office #801, 2 Busandaehak-ro 63beon-gil, Geumjeong-gu, Busan 46241, South Korea

※ **(IMPORTANT)** If required documents are not submitted or application fee is not paid by 17:00 on the deadline date, application will be canceled without any notice.

※ When you have problems with the application procedure, contact the JINHAK Corp.

CALL: +82-1544-7715 / FAX +82-2-735-8432 / E-mail : [help@jinhakapply.com](mailto:help@jinhakapply.com)

## 7 REQUIRED DOCUMENTS

### 【Notes for Document Submission】

- ☐ If you fail to submit your documents within the deadline **2022.05.10.(Tue) 17:00** your application will be cancelled automatically.
- ☐ All documents should be **original** copies. When written in a language other than Korean or English, the documents should be translated into either Korean or English and notarized by the government of your country or the Korean embassy in your country. (\* Every notarized documents and certificate should be issued within 6 month **after 2021. 10. 25.** (degree, birth of certificate of family relationship))
- ☐ When you submit photocopies of original documents, you should also submit original copies in order to compare the two or submit Apostille or notarization issued by your government or the Korean embassy in your country.
- ※ All documents must be submitted in person or by post. If you submit a PDF file by e-mail, it will not be accepted.
- ☐ Please note that there are some differences in the required documents according to the type of basic qualifications (① Both of your parents are foreign nationals; ② You completed your entire education abroad; ③ Entrusted students assigned by the Ministry of Education; ④ Marriage migrants who are naturalized citizens).
- ☐ You have to prepare a separate set of documents for visa application according to the requirements of the Korean government.
- ☐ All the Submitted documents **will not be returned**. Therefore, If the certificate is just only one original, submit notrized documents instead of submitting an original.

## 1. THE LIST OF REQUIRED DOCUMENTS

REQUIRED DOCUMENT	MASTER'S	DOCTORAL	NOTE
Application Form 【Form 1】	○	○	See [Note (1)]
Personal Statement and State of Purpose (SOP) 【Form 2】	○	○	
Curriculum vitae 【Form 3】	○	○	
Bachelor's Degree Certificate	○	○	See [Note (2)]
Undergraduate Transcripts INDICATED Cumulative G.P.A	○	○	See [Note (2)]
Master's Degree Certificate	×	○	See [Note (2)]
Master's Transcripts INDICATED Cumulative G.P.A	×	○	See [Note (2)]
Certificate(s) of Language Proficiency 【Not Necessary but needed for Scholarship】	○	○	Not mandatory
Photocopy of Your Passport	○	○	See [Note (3)]
Photocopy of Alien Registration Card (Applicant)	○	○	Only for holder
List of Research Paper 【Form 4】	○	○	Not mandatory
Certificate of Finance 【Form 5 or 6】	○	○	See [Note (4)]
Certificate of Family Relationship	○	○	See [Note (5)]
Summary of Master's Degree Thesis	×	○	Only for applicants with their thesis
Collection and Use of Personal Information 【Form 7】	○	○	

※ The format of the word file is uploaded on the GSIS website, so please use the word file if you cannot use the hwp file.



## 2. IMPORTANT NOTE

### (1) Application Form 【Form 1】

- ☐ After completing online application, you can print out your application form page.1 and attach a photo on it.
- ☐ After completing online application, you can download the application form page.2 ~ page.3. You have to enter all required information in English or Korean, and submit it together with the application form page.1.

### (2) Degree Certificate & Transcript

- ☐ If you have not yet received the degree certificate when submitting application, you must submit the certificate that indicates that you are expected to receive the degree (master's, doctorate) or certificate of enrollment in your current degree. After you receive the degree certificate, you must submit it by August 31th, 2022 (Wed) at 5:00 p.m. If you do not submit the degree certificate by the deadline, your admission will be canceled.
- ☐ If you receive(d) your degree from abroad, you have to submit Apostille or verification by the government of the country where the university is located in Korea or by the Korean embassy in the country along with your degree certificate by May 10th, 2022 (Tue) at 5:00 p.m.

※ see 【Appendix 1】 , 【Appendix 2】

- ☐ **(IMPORTANT)** Cumulative G.P.A in all prior courses must be specified in each transcript (ex. 3.0/4.0, 3.0/4.3, 3.0/4.5). If Cumulative G.P.A is not indicated in your transcript, we may calculate your cumulative G.P.A following PNU GSIS regulations.

※ If you receive(d) your degree from a Chinese university, you should obtain and submit the verification at the website of China Academic Degree & Graduate Education Development Center ([www.cdgdgc.edu.cn](http://www.cdgdgc.edu.cn)) or at the website of China Higher-education Student Information ([www.chsi.com.cn](http://www.chsi.com.cn)).

### (3) Photocopy of Passport or Other Documents

- ☐ Applicants should submit valid copy of passport (It should be in a clean state to confirm passport number)
- ☐ Foreigners who are ethnic Korean from Russia·Uzbekistan·Kazakhstan should submit a verification document.
- ☐ Uzbek applicants should submit a copy of international passport.

**(4) Certificate of Finance should satisfy one of the following ①, ②, ③, ④**

▶ We only accept documents after issuing a date of 2022.04.25.

- The currency unit of certificate of finance : Korean currency, Dollars, Yuan (one among the three)  
USD 18,000 or more, KRW 22,000,000 or more RMB 130,000 or more
- You must submit your financial certificate and not your copy of bank statement.
- Certificate of finance with expiration date must be valid until the date after class starts. (Fall 2022)

*※ Documents submitted for admissions will not be returned; we recommend students to prepare an additional certificate authenticating bank balance for visa application when they prepare documents for admissions.*

**※ Applicants from Vietnam**

- 1) in Vietnam: Submit a certificate of deposit balance issued by local Korean bank
- 2) in Korea: Submit a certificate of deposit balance issued by the branch of Nonghyup Pusan National University.

**※ Applicants from Uzbekistan**

- 1) in Uzbekistan : Submit a certificate of deposit balance issued by local KDB bank in Uzbekistan
- 2) in Korea: Submit a certificate of deposit balance issued by the branch of Nonghyup Pusan National University.

**① Applicants self-financing the costs of study**

- Bank deposit certificate in applicant's name worth USD 18,000 or more.
- Applicant's signature on the certificate of Financial Support included in **【Form 5】**

**② When Applicant's parent(father or mother) finances the costs of study (Submit all four of the following)**

- Bank deposit certificate USD 18,000 or more in the name of the parent
  - Certificate of employment (length of employment, business telephone number specified) or business registration certificate, property tax certificate.
  - Certificate of Family Relationship
  - The parent's signature on the Affidavit of Financial Support included in **【Form 5】**
- \* Friends, siblings, relatives, etc. cannot be financial guarantees.

**③ When applicants submit PNU Scholarship Certification from supervisor**

- Provider of the grant must either be a PNU department, research institute, or chief researcher.
- The chief researcher's signature on the Affidavit of Financial Support included in **【Form 6】**
- If the total amount of scholarship money is less than USD 18,000, the remaining costs are the responsibility of the applicant and he or she should submit a Proof of Financial Capability document verifying the remaining amount.

**④ When applicants' own countries' government or another organization finances the costs of study**

- Applicants must submit the Scholarship Certificate issued by the government or organization
- The director's signature on the Affidavit of Financial Support included in **【Form 5】**
- If the total amount of scholarship grant is less than USD 18,000, the remaining has to be proved by the applicant or the parent. Also, submit the Proof of Financial Capability document verifying the remaining amount.

**(5) Certificate of Family Relationship must include all of the following**

- ▶ We only accept documents after issuing a date of 2022.04.25.
- ▶ Must be translated into Korean or English and notarized if the original is not in English
- ☐ Parents' names (must be identical to those on the Certificate of Nationality).
- ☐ National ID numbers or birth dates (must be identical to those on the Certificate of Nationality).
- ☐ Indication of the relationship between you and your parents (e.g. Father, Mother).
- ☐ Chinese National must submit the notarization of Household register.

## 8 OTHER IMPORTANT NOTES

1. All important notices regarding this admission (including application results) will be posted under 국제 전문대학원(GSIS) menu of 전문대학원 입학홈페이지 at 부산대학교 입학홈페이지 (<http://go.pusan.ac.kr>)
2. When you do not submit all of the required documents, make errors on or do not provide all required information in the application form, provide an unclear address, are unreachable, do not check the application results and/or do not take the required steps for entry into Korea, your admission may be canceled. In these cases, applicants are solely responsible for any consequences.
3. If applicants have obtained admissions through felonious acts, such as forgery or the doctoring or mistranslation of required documents, your admission will be canceled even after you have started attending and all your study records shall be erased, including after graduation. In addition, you will be charged with a criminal offense by our university according to relevant Korean laws.
4. International students are required to register for a medical insurance program designated by PNU against injuries or sickness, or submit a proof of insurance document registered individually. The insurance compensation limits must be a minimum of USD\$100,000. If uninsured, the applicant cannot move into an assigned dormitory room and course registration can be cancelled.
5. All submitted documents shall not be returned whether or not your application is successful.
6. After your application is successful, you must submit official government verification of your degree (e.g., Apostille, Notarization by embassy). Otherwise, your admission will be canceled.
7. All the other issues not clearly indicated in these guidelines shall be handled according to the university's admissions procedures and regulations.
8. Cancellation of registration and refund of tuition fees shall be handled according to the university's policies and regulations on tuition payment.
9. Applicants who have a Korean name should submit the appropriate verifications documents; ex) transcript, diploma, or other official documents from Korea such as Certificate of Marriage or Application for Naturalization.  
※ The Korean name on the notarization of translation will not be accepted.
10. Successful applicants should change their visa at the Busan Immigration Office or at the Korean embassy (or consulate) in their home country to get a student visa after acquiring the Certificate of Admission from the Admissions Office.
11. Successful Applicants should pay attention to the 'Guidelines for Successful Applicants' in order to be informed about visas, dormitories, insurance, airport pick-up, course registration or tuition fee payment at the Admissions Office homepage (<http://go.pusan.ac.kr>) or the PNU International homepage (<http://international.pusan.ac.kr>) after the announcement.

## 9 ANNOUNCEMENT OF ADMITTED APPLICANTS

- ☐ Date: 2022.06.17.(Fri) 10:00 ~
- ☐ How to confirm: visit PNU Admission website (<http://go.pusan.ac.kr>), click 전문대학원 입학홈페이지 and make an inquiry your acceptance at 국제전문대학원 합격자조회 menu.
- ※ When you make an inquiry, you must log in with your ID (Application number) and password (your birthday, 6-digit number e.g. 1990.Dec.2nd.→901202)
- ☐ After the inquiry for acceptance, admitted applicants must print out their certificate of acceptance from PNU Admission website.
- ☐ The successful candidate will be notified individually.

## 10 TUITION FEES

COLLEGE	TUITION FEE			TOTAL
	ADMISSION FEE	TUITION I	TUITION II	
GSIS	181,000	401,000	2,104,000	2,686,000

※ Fees are for spring semester 2022 academic year, and they can be subject to change without prior notice.

## 11 TUITION PAYMENT

CONTENTS	DATE AND TIME	REMARKS
Print Out Tuition Bill	2022.07.04.(Mon) 10:00~	Student Support System ( <a href="http://e-onestop.pusan.ac.kr">http://e-onestop.pusan.ac.kr</a> )
Payment of Tuition Fee	[Payment in Korea or Overseas Remittance] 2022.07.05.(Tue)~2022.07.08.(Fri) 16:00 (Within Banking hours)	Pay to the designated banks withing banking hours (Please refer to the bill)

※ If you do not complete the payment during the designated period, your admission will be cancelled.

※ Be sure to meet all the requirements stated in the guidelines and other related information in order to prevent cancellation of admissions.

(1) Paying in Korea: visit Student Support System(<http://e-onestop.pusan.ac.kr>) → Sign in (ID: Application number, PW: your birthday, 6-digit number) → Print out bill → Pay tuition to the account number 납부계좌(Virtual Account for Payment) during the designated period.

※ Virtual account is an account number given to the successful applicant, so you can choose and pay to the bank virtual account numbers written in the bill.

(2) Transferring overseas: visit Student Support System(<http://e-onestop.pusan.ac.kr>) → Sign in (ID: Application number, PW: your birthday, 6-digit number) → Print out bill → Transfer your tuition into PNU's overseas account of Nong-hyup Bank during the designated period.

☐ PNU's overseas account information

BANK	SWIFT CODE	BRANCH NAME	ACCOUNT NUMBER	ACCOUNT NAME
Nong-hyup Bank (농협)	NACFKRSEXXX	Pusan National University Branch	948-01-133872	Pusan National University (부산대학교)

※ When you transfer tuition fee to PNU's overseas account, please send it with your application number not with your name.

## 12 SCHOLARSHIP FOR INTERNATIONAL STUDENTS

※ According to the university's scholarship policies for international students (subject to be changed).

SEMESTER	MINIMUM STANDARD	AMOUNT
Entrance Scholarship (For the First semester)	Those who graduated from PNU with the Bachelor's or Master's degree	About 100% of Tuition II
	<ul style="list-style-type: none"> <li>• TOPIK Level 4</li> <li>• TOEFL PBT 550, CBT 210, iBT 80 (* TOEFL ITP not acceptable)</li> <li>• IELTS 5.5</li> <li>• New TEPS 326</li> <li>• TOEIC 675</li> </ul> <p>※ Only accepted after test date (2020.04.25.)</p>	About 50% of Tuition II
Academic Performance Scholarship (From the Second semester)	Those who have GPA 3.7 or above in the last semester	About 50% of Tuition II

## 13 ISSUANCE OF ADMISSION CERTIFICATE

☐ Date: 2022.07.14.(Fri) 10:00 ~

☐ Place: GSIS administration office

☐ The certificate will be sent to your e-mail address listed on the application form, however, applicants in Korea can visit PNU to claim the certificate after notifying in advance.

※ When you fill out the application form, write your e-mail address accurately.

## 14 SUBMISSION OF DEGREE AUTHENTICATION DOCUMENT

☐ Only those who have not yet received the degree certificate, so have not submitted it when submitting application.

☐ Date: ~ 2022.08.31.(Wed) 17:00

☐ Place: GSIS administration office

※ If you have not submitted the authentication of your degree by the deadline without a valid reason, your admission will be cancelled.

**PUSAN NATIONAL UNIVERSITY**  
**GRADUATION SCHOOL of INTERNATIONAL STUDIES**

(Fall Semester of 2022)

Registration Number		※		Application Number		※	
Program		(    ) Master's (    ) Doctoral				Screening	(    ) Special (    ) General
A p p l i c a n t	Name	Korean		Gender	Male · Female		PHOTO 4cm × 5cm
		English		Age			
	for Korean Student	Resident registration number		-			
	for International Student	Date of birth		YYYY. MM. DD.			
	Address	(Zip code:            )					
	E-Mail						
	Contact	Mobile phone		Emergency Contact number			
Academic Background	YYYY/MM/DD		_____ University _____ College _____ Department		graduation(expected)		
	YYYY/MM/DD		_____ University _____ Graduate school _____ Major		graduation(expected)		
	Last University Degree Registration Number						
Work place	Company name				Position		
	Company address				Company tel		
<p style="text-align: center;">I have prepared the required documents to apply for the Master's (Doctorate) programs of the Graduate School of International Studies at PNU.</p> <p style="text-align: center;">Date: 2022.       .       .</p> <p style="text-align: right;">Applicant: _____ (signature)</p> <p style="text-align: left;">To PNU Dean</p>							



International applicants must fill out the following information.	
국적 (Nationality)	
여권번호 (Passport No.)	
외국인 등록번호 (Alien Registration No.) <i>(When it has been issued)</i>	
한국 내 체류 여부 (Staying in Korea)	<input type="checkbox"/> 예(Yes) <input type="checkbox"/> 아니요(No)
어학성적 (Language Score)	1. 모국어(Native Language) : _____ 2. 어학 성적(Language Score) ▶ 한국어능력(Korean Proficiency) <input type="checkbox"/> Korean class certificate issued from PNU Language Institute <input type="checkbox"/> Currently processing TOPIK score <input type="checkbox"/> 없음 (None) * TOPIK 급수: ○1급 ○2급 ○3급 ○4급 ○5급 ○6급 * Score : _____점 * 시험응시일 (Test date) : yyyy.mm.dd ▶ 영어능력(English Proficiency) <input type="checkbox"/> TOEIC <input type="checkbox"/> IELTS <input type="checkbox"/> TOEFL IBT <input type="checkbox"/> TOEFL PBT <input type="checkbox"/> TEPS <input type="checkbox"/> 없음 (None) * 시험응시일 (Test date) : yyyy.mm.dd                      * Score : _____점

자기소개 및 수학계획서 (Personal Statement & Statement of Purpose)					
<div>성명</div> <div>(Applicant's Name)</div>	한글(Korean)		생년월일 (Date of Birth) YYYY-MM-DD		
	영어(English)		국적 (Nationality)		
			수험번호 (Application Number)		
<div>지원사항</div> <div>(Desired program of study)</div>		<div><input type="checkbox"/> 석사(Master's)</div> <div><input type="checkbox"/> 박사(Doctoral)</div>			
<div>최종출신학교</div> <div>(University where last degree was awarded)</div>		<div>_____ 대학교(University)</div> <div>_____ 학과(Dept.)</div> <div>_____ 전공(Major)</div>			
<div>1) 자기소개(Personal Statement)</div>					
<div>(Continued on the next page)</div>					

**【Form 2】 자기소개 및 수학계획서(Personal Statement & Statement of Purpose)**

(continued)

2) 수학계획(Study Plan)

(Attach additional pages if necessary)

날짜(Date): YYYY. MM. DD.

성명(Applicant's name): \_\_\_\_\_ (Signature)

【Form 3】이력서 (Curriculum vitae)

이 력 서 (Curriculum vitae)			Photo (4x5 <sub>cm</sub> )
Full name	(Korean)	(English)	
Date of birth	YYYY.MM.DD		
Current Address			
Contact	(E-mail) (Cell phone number)		
Academic Background			
Period	School	Degree	Remark
YY.MM.DD~YY.MM.DD			
Career Experience			
Period	Place of Work	Position	Remark
YY.MM.DD~YY.MM.DD			
I hereby certify that the information above is true			
YYYY.MM.DD.			
Applicant: _____ (Sign)			

**【Form 4】 연구실적물 목록 (List of Research Paper) (Applicable only)**

※ 연구실적물(학위논문 포함) 목록을 작성하여 주십시오. (\*제출한 연구실적물만 면접 평가에 반영)  
※ If you have a research paper, please fill out the fields below and submit a printed copy. (including thesis)

**연구실적물 목록 (List of Research Paper)**

지원 과정 (Program)	<input type="checkbox"/> 석사과정 Master's <input type="checkbox"/> 박사과정 Doctoral	지원 전공 (Major Applied for)	
수험번호 (Application Number)		이름 (Name)	

☐ 학위논문 (Thesis)

발표년월일 (Date of publication)	학위논문명 (Title of thesis)	지도교수명 (Name of advisor)
YYYY.MM.DD.		
YYYY.MM.DD.		

☐ 학술지 등 기타 연구실적 (Research paper and other research results)

발표년월일 (Date of publication)	논문제목 (Title of Paper)	발표지 (Name of Journal)	공동저자수 (Number of co-authors)
YYYY.MM.DD.			

유학경비부담 서약서

(Affidavit of Financial Support)

지원자 인적사항 (Personal Information)	이름 (Name)		지원 과정 (Program)	<input type="checkbox"/> 석사과정 Master's <input type="checkbox"/> 박사과정 Doctoral
	생년월일 (Date of Birth)			
	국적 (Nationality)		지원 전공 (Major)	

○ 귀하의 유학경비를 부담할 개인이나 기관을 작성하시오.

(Please write the name of the sponsor to provide all the funds during applicant's studies)

- 개인 또는 기관(Name):

- 관계(Relationship):

- 직업(Occupation):

- 주소(Address):

- 전화번호(Phone Number):

- 재정보증금액 (Amount of support):

(over 18,000\$)

○ 본인은 상기 지원자의 유학기간 중 일체의 경비 부담을 보증합니다.

(I/We hereby sponsor the above applicant with all the funds including tuition & fees, living expenses, medical insurance and other miscellaneous expenses during his/her studies.)

날짜(Date):

보증인(Guarantor):

서명(Signature):

부산대학교총장 귀하

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**【Form 6】 장학금 지급예정 증명서(Scholarship Certification)** (International applicants must be submitted)

※본 서류는 법적 효력은 없음 (This document has no legal binding force.)

## 장학금 지급예정 증명서 (Scholarship Certification)

지원자 인적사항 (Personal Information)	이 름 (Name)		지원 과정 (Program)	<input type="checkbox"/> 석사과정 Master's <input type="checkbox"/> 박사과정 Doctoral
	생년월일 (Date of Birth)		수험번호 (Application Number)	
	국 적 (Nationality)		지원 전공 (Major Applied for)	
지급예정 기관 (Sponsor Information)	기 관 명 (Institution)			
	전화번호 (Telephone)			

○ 장학금 지급 사유 Reasons for Support

○ 연간 지급 내역 Yearly Amount of Support (USD로 환산한 금액)

구 분(Category)	액 수(Amount of Support)
학 비(Tuition)	USD/each year
생활비(Living Expenses)	USD/each year
기 타(Other)	USD/each year
합 계(Total)	USD/each year

※ 연간 총 지급액이 USD 18,000에 상당해야 함

※ The total annual amount of scholarship guaranteed should amount to USD 18,000 or over.

※ 장학금 총액이 USD18,000에 상당에 부족할 경우 부족금은 지원자가 추가 재정보증을 해야 함

※ If the total amount of scholarship is less than USD18,000, the remaining costs are the responsibility of the student and should submit the Proof of Financial Capability Document with the remaining amount.

YYYY. MM. DD.

기관장 (Head of Organization) : \_\_\_\_\_ (직인 Signature)

연구책임자 (Chief Researcher) : \_\_\_\_\_ (인 Signature)

## 개인정보 수집 및 이용에 대한 동의서

### <개인정보 수집 및 이용에 대한 동의 Agree to collect and use personal information>

수집된 개인정보는 입학전형 외에는 다른 목적으로는 절대 사용되지 않습니다.(다만, 합격 시 학력조회, 장학, 학사, 통계업무, 대학에서 제공하는 기타 안내 등으로 활용)

#### 1. 수집하는 개인정보 Collected Items of Personal Information

- 필수 항목 : 지원자 정보(이름, 주민등록번호, 주소, 전화번호, 휴대전화번호, 이메일, 사진), 학교정보 등

- 선택항목 : 위 필수항목 중 일부는 접수기관에 따라 선택사항이 될 수 있음.

#### 2. 개인정보의 수집·이용 목적 : 입학전형(제출서류 진위여부 확인 등)으로 활용(다만, 합격 시 학력조회, 장학, 학사, 통계업무, 대학에서 제공하는 기타 안내 등으로 활용)

#### 3. 개인정보의 보유 및 이용 기간 : 개인정보 보유기간의 경과, 처리목적 달성 등 개인정보가 불필요하게 되었을 때에는 지체 없이 해당 개인정보를 파기합니다.

#### 개인정보의 수집 및 이용에 동의하십니까? Do you agree to allow Collection and Use of Personal Information?

☐ 동의함(Agree) ☐ 동의하지 않음(Disagree)

\* 개인정보의 수집 및 이용에 대해 거부할 권리가 있으며, 이를 거부할 경우 원서를 접수할 수 없습니다.

\* You have the right to refuse to collect and use personal information, and if you refuse, you will not be able to receive applications.

### <고유식별정보 수집 및 이용에 대한 동의 Agree to collect and use identification information>

원서 접수 및 입학 전형을 위해 고유식별정보(주민등록번호, 외국인등록번호, 여권번호)를 수집하고 있습니다.  
(근거 법령 : 고등교육법 시행령 제73조(고유식별정보의 처리))

#### 고유식별정보 수집에 동의하십니까? Do you agree to allow Collection and Use of identification Information?

☐ 동의함(Agree) ☐ 동의하지 않음(Disagree)

\* 고유식별정보 수집을 거부할 권리가 있으며, 고유식별정보 수집을 거부할 경우 원서를 접수할 수 없습니다.

\* You have the right to refuse to collect identification information, and if you refuse to collect, you cannot accept applications.

### <개인정보 처리 위탁에 대한 동의 Agree to transferring personal information>

원서 접수 및 입학 전형을 위해 아래와 같이 개인정보를 위탁하고 있으며, 관계법령에 따라 위탁계약시 개인정보가 안전하게 관리될 수 있도록 필요한 사항을 규정하고 있습니다.

수탁업체	개인정보를 제공 받는 자의 개인정보 이용 목적	제공하는 개인정보의 항목	개인정보를 제공받는 자의 개인정보 이용기간 및 보유기간
(주) 진학어플라이	원서접수 대행	(주) 진학어플라이 개인정보처리방침 참조	처리목적 달성 시 또는 위탁계약 종료 시까지

#### 개인정보 처리 위탁에 동의하십니까? Do you agree to allow transfer personal information?

☐ 동의함(Agree) ☐ 동의하지 않음(Disagree)

\* 개인정보 처리 위탁을 거부할 권리가 있으며, 개인정보 처리 위탁을 거부할 경우 원서를 접수할 수 없습니다.

\* You have the right to refuse to transfer personal information, and if you refuse, you cannot accept applications.

### <개인정보 제3자 제공에 대한 동의 Agree to providing personal information to third parties>

합격 시 학력조치를 위하여 개인정보의 제3자 제공을 하고 있습니다.

제공받는 기관	제공 항목	제공 목적	보유 기간
출신학교, 국가평생교육진흥원	이름, 생년월일 등	최종 학력 조회	처리목적 달성시까지

#### 개인정보의 제3자 제공에 동의하십니까? Do you agree to allow providing personal information to third parties?

☐ 동의함(Agree) ☐ 동의하지 않음(Disagree)

\* 개인정보의 제3자 제공에 대해 거부할 권리가 있으며, 이를 거부할 경우 원서를 접수할 수 없습니다.

\* You have the right to refuse to provide personal information to third parties, and if you refuse, your application won't proceed

202 . . .

성 명(Name) : \_\_\_\_\_ (자필 서명 Signature)

부산대학교 총장 귀하



# 아포스티유 협약 국가 현황

## 『 Apostille Convention Countries 』

As of 2021.07.03.

Region	Countries
Asia, Oceania (19 countries)	Republic of Korea, Japan, People's Republic of China (Macau, Hong Kong), Australia, New Zealand Brunei, Mongolia, Cook Islands, Fiji, India, Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue, Tajikistan ,Palau, Philippines
Europe (52 Countries)	Albania, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Malta, Greece, Hungary, Ireland, Iceland, Italy, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Macedonia, Ukraine, England, Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan, Kosovo
North America (1 Country)	United States of America
Latin America and the Caribbean (31 Countries)	Argentina, Mexico, Panama, Republic of Suriname, Bolivarian Republic of Venezuela, Antigua and Barbuda, Bahamas, Barbados, Belize, Colombia, Commonwealth of Dominica, Dominican Republic, Ecuador, El Salvador, Grenada, Honduras, Saint Vincent, Peru, Trinidad and Tobago, Saint Lucia, Saint Kitts and Nevis, Costa Rica, Uruguay, Nicaragua, Paraguay, Brazil, Chile, Guatemala, Bolivia, Guyana, Jamaica
Africa (11 Countries)	South Africa, Cape Verde, São Tomé and Príncipe, Botswana, Lesotho, Liberia, Namibia, Swaziland, Malawi, Seychelles, Burundi
Mid-East Asia (5 Countries)	Oman, Israel, Bahrain, Morocco, Tunisia

**119 Countries**

## 【Appendix 2】 아포스티유 양식(Apostille Form)

※ Please refer to the form for applicants submitting Apostille.

# APOSTILLE 양식 (APOSTILLE Form)

APOSTILLE	
(Convention de La Haye du 5 Octobre 1961)	
1. Country: This public document	
2. has been signed by	( ① )
3. acting in the capacity of	( ② )
4. bears the seal/stamp of	( ③ )
Certified	
5. at ( ④ )	6. ( ⑤ )
7. by ( ⑥ )	
8. No. ( ⑦ )	
9. Seal/stamp	10. Signature
( ⑧ )	( ⑨ )

① 문서발급자의 성명 (Name of the officer who signed), ② 문서 발급자의 직위 (Position with the relevant authority), ③ 문서발급기관 (Name of Agency), ④ 발급장소 (Place of Issuance), ⑤ 발급일자(Date of Issuance), ⑥ Apostille 발급 기관 (Name of authority), ⑦ 발급번호 (Issue Number), ⑧ Apostille 발급기관의 스탬프 (Stamp of the agency or authority, ⑨ Apostille 발급 담당자의 서명 (Signature of the officer who issued the Apostille)

※ 아포스티유에 관한 더 자세한 정보는 <http://www.hcch.net> - Apostille Section을 참조하시기 바랍니다.  
(More detailed information on Apostille can be obtained at <http://www.hcch.net> - Apostille Section.)