

2022 Spring Semester Guidelines for New International Students



부산대학교
PUSAN NATIONAL UNIVERSITY

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- ※ The guidelines for international students have been prepared in Korean and English. Korean is the standard when differences in interpretation arise.
- ※ This guideline is written on 20. 12. 2021. 12:00(KST). There may be some changes due to unexpected circumstances.

● Academic Calendar before Admission ●

	Date & Time	Contents		Remarks
Expected entry date report	By 2022. 01. 24.(Mon) 23:59	Report your expected entry date		P.6 "8. Expected entry date report" ※There may be some disadvantages in your entry if you do not make a report
Graduate	2021. 12. 16.(Thu) 10:00 Tentative	Announcement of Admission Decision & print out of Acceptance Letter		Admission Information Homepage (http://go.pusan.ac.kr)
	2022. 01. 03.(Mon) 10:00 Tentative	Print out of Tuition invoice		Student Supporting System (http://e-onestop.pusan.ac.kr)
	2022.01. 03.(Mon) ~ 01. 06.(Thu)	Tuition Fee Payment	Paying in Korea	At the banks indicated on tuition invoice (during bank business hours)
			Paying overseas	
	2022.01.13.(Thu) 10:00 ~ Tentative	Distribution of Certificate of Admission		※ It will be sent by email individually ※ Inquiry : gsis@pusan.ac.kr ※ Please check your email regularly
Insurance	2022. 01. ~ 02. Tentative	Notice of Insurance for International Students PNU		PNU International website (http://international.pusan.ac.kr) ※ PLEASE check "The Insurance Guideline" from the website ※ Also, check P.25 "7. Insurance"
	2022. 02.	PNU Insurance Fee Payment Period		
Dormitory	2021. 12. 23.(Thu) 18:00	Notice of Dormitory		PNU International (http://international.pusan.ac.kr)
	2022. 01. 04.(Tue) 10:00 ~ 01. 06.(Thu) 16:00	Application for Dormitory		Application Link : https://dorm.pusan.ac.kr/applyls/100_login/login
	2022. 01. 11.(Tue) 10:00 ~ 14.(Fri) 16:00	Payment of Dormitory Fee		Only for admitted residents of Dormitory
Course Registration	(1st) 2022. 02.14.(Mon) ~ 02.15.(Tue)	Course Registration Period		Student Supporting System (http://e-onestop.pusan.ac.kr)
	(2nd) 2022. 02.16.(Wed) ~ 02. 17.(Thu)			
	2022. 03. 02.(Wed) ~03. 08.(Tue)	1 st Course Add/Drop Period		
Orientation materials	2022. 03. 02.(Wed)	Orientation Materials for New Students		It will be sent individually by email

1 Before the beginning of a semester(COVID-19)

****(VERY important) Please check your email registered in school everyday.****

****qq.com & 163.com cause errors a lot. Please use another email address.****

※ For those who do not have any insurance in Korea, a huge amount of medical fee can incur. We recommend you to prepare a private insurance for the period you do not have NHIS or school insurance. ※

< COVID-19 treatment expenses in own charge >

In accordance with Aug. 12th 2020 amendment to the Infectious Disease Control and Prevent Act(Article 69-2), all hospitalization and treatment expenses will be the responsibility of the people who have been infected.

- Applies to:

(1) Infected people(who have violated COVID-19 preventive measures)

(2) Infected foreigners(in accordance with the principle of reciprocity)

* Insurance coverage must be individually asked to the insurance company

* To find the countries with the principle of reciprocity applied: please inquire at the diplomatic offices of Korea in your countries(List: ncov.mohw.go.kr > 공지사항 > 입국자 및 해외여행객)

- Inquiries: 1339 with no local number/Kakaotalk: add [KCDC질병관리본부]

(1330 with no local number: ENG, CHN, JPN interpretation for 1339 inquiries)

1. For the prevention of COVID-19 infection, EVERYONE entering Korea must prepare an address in Korea & a phone number in Korea.

○ A document with an accurate address of your quarantine location

(ex. contract paper, reservation confirmation, dormitory guidebook, etc.)

○ Available phone number in Korea(Choose 1 from 3 below)

① Submit a phone number of your acquaintance(accepted only when the acquaintance receives the call)

② Prepare your own phone number before your departure(purchase USIM before coming)

③ Purchase USIM at the health test station after arrival(KRW 40,000~ 100,000 for 15 days)

* If any of the information is inaccurate or preparation is insufficient, you may be transferred to quarantine facility under the decision of the officers.

** Inquiries to the airport you will use for arrival.(Incheon Airport: +82-1577-2600)

***** Once you start your quarantine, change of quarantine location IS NOT ALLOWED.**

2. Update your personal information at E-onestop > “내 정보(My information)”

○ HOW TO: through this website: <https://e-onestop.pusan.ac.kr>

> Log-in(ID: application number & Password: birth date(YMMDD)) > 내정보(My info.)

> Update your personal information(address & phone number in Korea)

- Do not change your English name!



3. Please enter Korea considering the first day of a semester(Mar. 2nd) & quarantine period.(until the 10th day after your entry day)

Avoid disadvantages caused by absences by entering until Feb. 19.(Sat) KST

- The first day of school: Mar. 2nd(Wed)
- Quarantine period: For the 10 days after the day of your entry
- ※ Students must prepare everything before your departure
(ex. food, quarantine accommodation, emergency medicines, etc.)

4. How to travel from airport(Incheon/Gimhae) > Busan(quarantine location)

- ① Incheon airport > Busan train station: Bus & KTX(There will be guides in the airport)
- ② Busan train station > quarantine place:
 - **Quarantine facility of Busan city:** show reservation summary to the officers at the COVID-19 test station in Busan station(a transportation will be provided)
 - **Private/Individual accommodation:** Use transportation service(Duribal) provided from Busan station(expenses in individual burden, same with taxi fare)
- ③ Gimhae airport: airport > Busan train station(COVID-19 test) > quarantine place
 - * Please refer to above “② Busan train station > quarantine place” *

5. Quarantine guideline for oversea travelers

- Mandatory PCR test stating negative submission :
<https://international.pusan.ac.kr/bbs/international/2630/920846/artclView.do>
- COVID-19 Safety and quarantine guidelines for international students
https://his.pusan.ac.kr/bbs/international_eng/9513/923535/artclView.do
- Guide on the installation of “Self-quarantine Safety Protection App” (Download before entry)
<http://ncov.mohw.go.kr/shBoardView.do?brdId=2&brdGubun=23&ncvContSeq=1946>

6. If you seek accommodation and quarantine yourself, make sure you meet all the following requirement.

- * 1 room for 1 person(separated space), a bathroom and a kitchen for each person.
- * Gosiwon/Gositel/Guest house are **NOT ALLOWED FOR QUARNATINE.**
- * In Busan city, quarantine using Airbnb is **NOT ALLOWED.**
- * Real estate agency

Name	Address/Blog	Telephone	Language
황금공인중개사 (Huang-Guem real estate agency)	9, Geumgang-ro 335 beon-gil, Geumjeong-gu, Busan http://blog.naver.com/hlkimi	+82-51-582-1144 +82-10-3712-7286	KOR & ENG
아시아중개법인 (Asia real estate agency)	145, Oncheonjang-ro, Geumjeong-gu, Busan http://lovesk012.blog.me/	+82-51-518-8667 +82-10-8984-9834	KOR & JPN

7. Other accommodations for quarantine

Division	Quarantine Facility of Busan City	Private Quarantine Accommodation
Location	Arban City Hotel/Best in City Hotel (in Busan)	in Daejeon/in Anseong (studio type)
Available to	Everyone who will quarantine in Busan	Everyone
Notes	DELIVERY(Parcel, food, purchase) WILL NOT BE ACCEPTED * Purchase or delivery of any kind will not be available	

Division	Quarantine Facility of Busan City	Private Quarantine Accommodation
Entry period for quarantine	Anytime ※ However, you must enter on the date you applied	Anytime ※ Complete application 2 weeks before your arrival
Meal/Snack/Water	Meals, snacks provided	Meals, snacks provided
Amenity	Bed, Air conditioner, TV, Refrigerator, Electronic pot, Wifi * NOT provided: washing machine, supplies for laundry/shower and etc.	Bed, TV, Refrigerator, Washing machine, Wifi, Microwave
Price	KRW 1,000,000~1,100,000 (domestic payment/by arrival/credit card) * Please check the available cards individually	KRW 790,000 (domestic/overseas payment/by arrival) * including riding to near Bus Terminal or KTX Station * Please be aware that you should come to Busan on your own after quarantine
Application method	Fill in and submit the application form * How to: Check [Att.-1]	Apply individually (Email: sawlinkac@gmail.com) (Contact: +82-10-4505-8270)

8. Report your expected entry to PNU INTL(whenever there is a change)

- **Due date: As soon as the entry date is set.**
- How to: Send us an Email like below.(* Report your entry too after arrival)
- ※ Students must send the email after the flight ticket purchase.

Address: (New students_GSIS) -> gsis@pusan.ac.kr
Title: Expected entry date report(application number/dept./full name)

Content: Hi, I wish to report my expected entry date
 (1) Full name
 (2) Application number
 (3) Contact number(phone number in your country & in Korea)
 (4) Messenger ID(Kakaotalk, Wechat, etc.)
 (5) Expected entry date & time, entering airport (ex. Incheon/Gimhae)
 (6) Address(for quarantine & after quarantine)

Att: Flight ticket(pdf) ***MANDATORY**

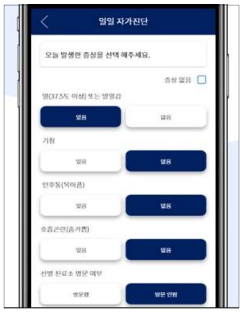
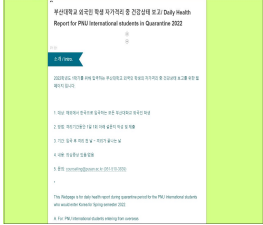
9. Report your health status during quarantine(1st day ~ DISMISSAL)

- Period: from the first day of quarantine ~ until your dismissal

- **EVERYDAY, students MUST REPORT WITH BOTH**

“① Health report APP” & “② PNU health report link(Web)”

- How to:

Division	How to	
① Health report APP		< Self-quarantine Safety Protection(APP) > (click here)
② PNU health report (every morning)		Health Report through this web-page (https://moaform.com/q/Ezl9Q5)

10. Notes for the insurance of international students entering from overseas

※ For those who do not have any insurance in Korea, a huge amount of medical fee can incur. We recommend you to prepare a private insurance for the period you do not have NHIS or school insurance.

< Insurances PNU international students must have >

NHIS + Private Insurance(School insurance OR Individually registered insurance)

① International student with D-2 visa or overseas Korean is subject to the statutory subscription to National Health Insurance Service(NHIS) from Mar. 1st 2021.
(Subscription date can be different from the visa types)

② To have various categories covered, all PNU international students must possess both NHIS and private insurance(school or personal insurance).

* Due to the law: “Act on the protection of personal information”, inquiries related to NHIS must be individually made to NHIS for the protection of personal info.

(TEL: 033-811-2000 ①ENG/KOR ②CHN ③VNM ④UZB)

< NHIS Registration Division >

Division	NHIS Registration
Students who have not completed ARC registration (ex. new students)	From the moment ARC registration is completed * Registration completion needs few more weeks after your application
Students who have completed ARC registration already	From the moment ARC registration is completed * Continue your payment * Apply for address change if there is any change (call NHIS)

③ A bill will be sent to you by the address registered in ARC after your automatic registration.

2 *First Day at PNU*

1. Orientation for New International Students

※ For the prevention of COVID-19 infection, the OT materials could be sent to you by email.

- 1) When: 2022. Mar. 2.(Wed)
- 2) How: The materials will be sent individually by email.
- 3) Contents: Introducing PNU, Course registration, Visa, Dormitory, PNU International homepage
- 4) Languages: Korean & English & Chinese
- 5) Additional materials: PNU International Students' Guidebook(KOR/ENG/CHN)
- 6) Note
 - (1) Regarding the orientations of each department, please ask department office of your major.
 - (2) PNU international students' guidebooks are also located at PNU International.

2. Certificate Issuance(Mobile Student ID & Certificate of Enrollment)

※ Issuance of student card(non-financial: Plastic card) service has been suspended since Nov. 2020.(please use below alternative methods)

- 1) Mobile PNU student ID: A proof that you are a PNU student
 - (1) How to issue: Download "PNU smart campus" APP > Log in(ID & Password: same with E-onestop(p.20) > Tab "Student card" icon at the bottom of the app
- 2) Certificate of enrollment: For the issuance of ARC & extension of stay
 - (1) Off-line issue: Issue at certificate auto-machine on 1st floor of Main admin.(Bldg. #205)
 - (2) On-line Issue: PNU internet certificate system(<http://icert.pusan.ac.kr>)

3. International Student Center(ISC)

- 1) Office hours & place: 9:00~18:00(12:00~13:00 lunch break), Mon-Fri
1st Floor of main admin.(Bldg. #205)
- 2) Provided services: Academic counseling, Dormitory, Insurance, Visa, Cultural experience, etc.
- 3) Inquires: ☎ +82-51-510-3352
- * E-mail: (General) services@pusan.ac.kr (VISA) visa@pusan.ac.kr
(Dormitory) idorm@pusan.ac.kr (Insurance) insurance@pusan.ac.kr
(Counselling) counselling@pusan.ac.kr (Visiting/Exchange support) foreign@pusan.ac.kr
- 4) Website: <http://international.pusan.ac.kr> - "Notice for International Students at PNU"
 - Homepage for international students providing important notices about program applications, academic guidelines, visa information and others. Students should check the website on a daily basis.

3 Visa & Immigration

Important Notice

You must obtain the Study Abroad D-2 visa **before the beginning of a semester(Mar. 2nd)** at the Korean Consulate overseas or if you are currently studying in Korea, you must change your visa status to D-2. If you do not obtain D-2 visa before the semester begins, you will be fined or face deportation.

※ For waiting applicants, please get your D-2 visa issued or changed to D-2 visa as soon as you receive your Certificate of Admission.

< Exceptions >

- 1) For DIPLOMACY(A-1)~AGREEMENT(A-3), CULTURAL ART(D-1), LONG-TERM NEWS COVERAGE(D-5)~INTERNATIONAL TRADE(D-9), PROFESSOR(E-1)~SPECIAL ACTIVITY(E-7), VISITING RESIDENT(F-1)~SPOUSE OF A KOREAN NATIONAL(F-6), HUMANITARIAN STATUS(G-1-6), WORKING VISIT(H-2) visa holders, there is no need to change visa status to D-2.
- 2) For TEMPORARY VISIT(C-3-2), MEDICAL TOUR(C-3-3), BUSINESS VISITOR(AGREEMENT)(C-3-5), BUSINESS VISITOR(SPONSORED)(C-3-6), VISA ON ARRIVAL(C-3-7), GENERAL TOUR(C-3-9), INDUSTRIAL TRAINING(D-3), NON-PROFESSIONAL EMPLOYMENT(E-9), VESSEL CREW(E-10) and MISCELLANEOUS(G-1) visa holders, you cannot apply for a change of status to D-2. You must leave Korea and get your D-2 visa newly issued at a Korean Consulates overseas.

[VISA Change List]

Current VISA Type \ Nationality		General	21 designated countries + 5 countries in priority control
Short-term	B1/B2/C31/C34	○	×
	C38	○	○
	C32~C33/C35~7, C39	×	×
Long-term	D-1~F4, but VISAs below are exempted	○	○
	D-3, E-9, E-10, G-1	×	×

- 3) If you are newly entering PNU after dropping out from another university,
 - Please refer to "3.Report of changes" from P.13

Please carefully read the guidelines(P.9~14) and if you have any other inquiries, please email visa@pusan.ac.kr

(Please write your application(student) number & full name in the email)

1. Issuing New Visa(Students residing abroad)

1) Types of Visas: **Study Abroad(D-2)**

including Bachelor(D-2-2), Master(D-2-3), Ph.D.(D-2-4)

2) How to issue Study Abroad Visa(D-2): Choose either (1) or (2) from below

(1) Visit a Korean Consulate and apply for D-2 visa

① Inquire about required documents to Korean Consulate

② Visit Korean Consulate to apply for D-2 visa of your country

- Required documents: passport, certificate of admission, fee, tuberculosis result*

- ※ **Tuberculosis Result:** Mandatory for students who are from Tuberculosis Risk Countries

▶▶ **Tuberculosis Risk Countries:** Nepal, East Timor, Laos, Russia, Malaysia, Mongolia, Myanmar, Bangladesh, Vietnam, Sri Lanka, Uzbekistan, India, Indonesia, China, Cambodia, Kyrgyzstan, Thailand, Pakistan, the Philippines, *Nigeria, South Africa, Belarus, Mozambique, the Republic of Moldova, Azerbaijan, Angola, Ethiopia, Ukraine, Zimbabwe, Kazakhstan, Democratic Republic of the Congo, Kenya, Papua New Guinea, Tajikistan, Peru(35 countries total) ***Newly added countries**

- ※ Required documents may differ in each country's consulates; so please inquire to your country's consulates directly for accurate information.

- ※ Visa information: KOREA VISA PORTAL homepage(<http://www.visa.go.kr/>)

- ※ Search consulate: www.mofa.go.kr

(2) Apply for change of VISA status after entering South Korea

① Who: Students with qualification of VISA exception who are from the countries other than the 21 countries designated by the Minister of Justice & the 5 countries in priority control.

▶▶ **Nations designated by the Ministry of Justice:** China, Philippines, Indonesia, Bangladesh, Vietnam, Mongolia, Thailand, Pakistan, Sri Lanka, India, Myanmar, Nepal, Iran, Uzbekistan, Kazakhstan, Kyrgyzstan, Ukraine, Nigeria, Ghana, Peru, Egypt(total 21 countries)

▶▶ **Nations with priority control in students studying abroad:** Guinea, Mali, Ethiopia, Uganda, Cameroon (total 5 countries)

- ※ See if your country has a visa exemption agreement with Korea: at the MOFA homepage

(Direct link: <https://www.0404.go.kr/consulate/visa.jsp>) - "[For foreigners] When foreigners (general passport holders) from countries/regions under visa exemption agreement visit Korea"

② Application method: Please check next page, "2. Change Visa Status or Extend Residence Period(students in Korea)" & < Required documents >

2. Change Visa Status or Extend Residence Period(Students in Korea)

★ You cannot leave Korea before changing your visa status to D-2 or complete extension of your residence period. Also, you must possess alien registration card(ARC) to leave (If you leave without completing above, your visa will be canceled) ★

★ There will be fine if status change is not completed before a semester starts(Mar. 2nd) ★

★ In case you enter undergraduate > Master's, Master's > Ph.D., you must complete extension application before a semester begins(Mar. 2nd) ★

▶ **How to apply: Choose one from two options below(① or ②)**

① **Visit Immigration office:** Prepare required documents and apply personally and you must make a reservation!

- * Reserve at Immigration office website(www.hikorea.go.kr), print out receipt and visit Immigration office.
- * Reserving on the visiting day is not possible; you must do so at least a day in advance.
- * You do not have to wait when visiting immigration office at your reserved time.
- * Processing period: About 14 days

② **Group Application at ISC:** ISC will submit papers on behalf of students to the Busan Immigration Office → after completion, notification will be sent to the student's email → pick up alien registration card(ARC) at ISC.

※ Group application period will be notified later on the PNU International homepage (<http://international.pusan.ac.kr>). Only group application is available during given period at website, not any time.

< Required Documents >

1) Changing Visa[Language Study(D-4), Job Seeking(D-10), Exchange Student(D-2-6) → 'Study Abroad(D-2)']

(1) **Application form, passport & a copy of passport*, alien registration card, one color photo**, certificate of admission, application fee KRW 130,000***, visa grant notice**

- A copy of passport*: The first page with your photo and the page that has Visa stamp
- Color photo**: 3.5x4.5cm, white background, taken in recent 6 months(the photo must be different from the one you used for the last application)
- Fee***: **CASH ONLY**(GKS students: if you submit the GKS certificate, KRW 100,000 will be exempted and you will need to pay KRW 30,000 only(cash only))

(2) **Proof of Residence document: Submit '거주/숙소 제공 사실확인서(Confirmation form of accommodation' or other documented proof of residence***

- '거주/숙소 제공 사실확인서('Confirmation form of accommodation' can be found from [PNU International homepage](#) - Notice - Form Download - '유학생 비자 변경 등 관련 서식'
- Documented proof of residence*: Contract of housing rental, mail of visa date expiration, receipt of dormitory fee payment or other proof
- If you will live/are living at a PNU dormitory, fill out '거주/숙소 제공 사실확인서' instead and visit ISC for confirmation signature and submit.
- ※ After semester beginning date(Mar. 2nd), you can print out 'Confirmation of Dormitory Residence' at <https://dorm.pusan.ac.kr/login?type=>

(3) International Student Tuberculosis Test Result: From 2016. Mar. 2., if any international student from tuberculosis risk countries has submitted a tuberculosis check-up result paper for D-4 or other visas, the student does not need to submit it once again. ※ The result papers issued from the hospitals designated by the ministry of justice(p.14) will be accepted ONLY(result from other hospitals in or outside Korea will not be accepted).
(4) Attendance score & transcript of Korean language school: Only for students with D-4
(5) The certificate of your final academic degree(certificate with apostille/authentication) - Apostilled degree certificate or Consular-confirmed degree certificate in lieu of original doc. - Only for applicants who received the degree from a chinese University: The verification at the website of the China Academic Degree & Graduate Education Development Center (www.cdgd.edu.cn) or China Higher-education Student Information(www.chsi.com.cn)
(6) The certificate of your financial proof(if you are entering a higher degree in PNU after graduating from PNU: Ten million won/if you entering a higher degree in PNU after graduating from other universities: Twenty million won) - 은행잔고 증명서(a bank certificate of deposit balance)*, 장학금 증명서(certificate of scholarship)** - Both must be issued within 30 days of visa change application. *it must be issued from a bank in Korea and the bank account must be in your name. **For the certificate of scholarship, professors can issue ONE certificate for only ONE student during the term of guarantee(Please submit the professor's proof of employment (재직증명서) and a letter of guarantee(신원보증서).

2) **Extending Visa['Undergraduate(D-2-2) → Master(D-2-3)', 'Master(D-2-3) → Doctoral(D-2-4)']**

Changing visa type within D-2(Study Abroad) is considered as extending period of stay of visa, so you should submit extension documents(you can apply 4 months before expiration date).

(1) Application, passport & a copy of passport*, alien registration card, certificate of admission, final degree transcript, application fee KRW 60,000** *A copy of passport: Please copy a page with your photo in the passport **Application fee: CASH ONLY(GKS students: if you submit the GKS certificate, KRW 60,000 will be exempted)
(2) Proof of Residence document: Same as above 'Changing Visa[Language Study(D-4), Job Seeking(D-10), Exchange Student(D-2-6) → 'Study Abroad(D-2)']', (2) Proof of Residence document
(3) Tuberculosis test result paper: After Mar. 2. 2016., if a student from a tuberculosis risk country applies for visa extension for the first time, the student must submit an international student tuberculosis test result paper. ※ Only result issued from the hospitals designated by the ministry of justice(p.14) is permitted. (result from other hospitals in or outside Korea will not be accepted)
(4) The certificate of your final academic degree: Same with "(5)The certificate of your final academic degree" of "(1) Changing Visa[Language Study(D-4), Job Seeking(D-10), Exchange student(D-2-6) → 'Study Abroad(D-2)']"
(5) The certificate of your financial proof(if you are entering a higher degree in PNU after graduating from PNU: Ten million won/if you entering a higher degree in PNU after graduating from other universities: Twenty million won) - 은행잔고 증명서(a bank certificate of deposit balance)*, 장학금 증명서(certificate of scholarship)**

- **Both must be issued within 30 days of visa change application**

*it must be issued from a bank in Korea, and the bank account must be in your name

**For the certificate of scholarship, professors can issue a certificate for only one student during the term of guarantee(Please submit the professor's proof of employment(재직증명서) and a letter of guarantee(신원보증서)

- **Bank Statement(for recent 1 year) applies if you have received income from your adviser professor.**

The paper must include the record of the income transaction of eight hundred thousand won/month or higher(If you are participating in a research study that is related to your academic study, you do not need part-time work visa. Instead, please submit a 지도교수 확인서 (confirm letter from the adviser professor) and 단과대학장 이상 교원 추천서(a recommendation letter written by the dean of your college or any professor in a higher position))

3. Report of Changes

※ If any of the following changes of status occurs to a registered foreigner, the change must be reported to Busan Immigration Office.

1) Deadline: **Within 14 days after occurrence**

2) How to Apply: Visit the Immigration Office which you applied ARC, online application from the Immigration Office website(www.hikorea.go.kr)

Incidents to Report	Required Documents
Name, Gender, Date of Birth, Nationality, Passport info.(number, issuance date or expiration date)	Application form, Passport, Alien Registration Card, Documents verifying the changes
University transfer or added institution(including university name change)	Application form, Passport, Alien Registration Card, Certificate of Enrollment or Certificate of Expulsion from ex-university (only for re-admission after leave of absence or transfer)
Change of residency	Application form, Passport, Alien Registration Card, Resident proof

4. Issuing Alien Registration Card (ARC)

1) **New foreign students must register as aliens at the immigration office within 90 days of entry.**

2) How to apply: Same as "**2. Change Status of Visa or Extend Residence Period(Students in Korea)**

※ If you apply as a part of the ISC group application, you still must visit the immigration office after submitting application in order to register your fingerprints.

3) Required Documents: application form, passport and a copy of passport(the first page with your photo), visa grant notice, 1 color photo(3.5x4.5cm, white background, taken in the recent 6 months), certificate of enrollment*, proof of residence document**, application fee KRW 30,000

***Certificate of Enrollment:** If you have to apply for alien registration before semester starts to make a bank account or a contract, you can submit tuition payment receipt instead.

****Proof of Residence document:** Same as above '[Changing Visa \[Language Study\(D-4\), Job Seeking\(D-10\), Exchange Student\(D-2-6\) → 'Study Abroad\(D-2\)'\]](#)', (2) [Proof of Residence document](#)

5. Busan Immigration Office



The map shows the location of the Busan Immigration Office (Korean Air Building 1st floor) in relation to surrounding landmarks. Key locations include Busan Subway Station Gate No. 2, Shinhan Bank, Industrial & Commercial Bank of China, S-oil Gas station, Car Shop (Ssangyong motor), 7eleven Convenience store, and a Post office. The office is located at the intersection of Jungang-daero and Jungang-dong 4-ga 77-1.

- ▷ **Location:** Busan Jung-gu, Jungangdaero 146
(Jungang-dong 4 ga 77-1), Korean Air Building, 1st floor
- ▷ **Transportation:** Subway Line No. 1 – Busan Station (Exit No. 2)
- ▷ **Service Hours:** Mon~Fri, 9:00~18:00
- ▷ **Website:** <http://www.hikorea.go.kr>
- ※ **Immigration Contact Center(ICC):**
Tel. 1345(※no regional code is needed.)
- ICC provides multi-lingual information and guidance regarding immigration and residence in various languages(including English and Chinese) by phone and online.

6. Hospitals designated by Ministry of Justice

※ Below is a hospital designated by ministry of justice as health care center of Geumjung-gu is out of service due to COVID-19 prevention.

Name	Address	Tel.
한국건강관리협회 부산시지부 Korea Association of Health Promotion(Busan center)	부산시 동래구 총렬대로 145 (온천동) 145, Chungnyeol-daero, Dongnae-gu, Busan, Republic of Korea	+82-51-553-6401

* Above hospital is only one of the list, please refer to the list in below link and use the one you prefer.
(Link: <https://international.pusan.ac.kr/bbs/international/2630/818788/artclView.do>)

4 Tuition Payment

1. Graduates

Contents		Date & Time	Remarks
Print out Tuition Invoice		2022. 01. 03.(Mon) 10:00 tentative	Student Support System (http://e-onestop.pusan.ac.kr)
Payment Tuition Fee	Paying in Korea	2022. 01. 03.(Tue) ~ 06.(Thu)	Pay it to the designated banks on the bill(Refer to tuition invoice)
	Paying overseas		Refer to "3. How to pay tuition; 2) Paying Overseas" below

- ※ If the tuition payment is not completed within the designated period, admission will be cancelled.
- ※ The tuitions will be raised in the first semester of 2022. Further information on tuition increase will be announced separately through your email (end of January).

2. How to Pay Tuition

1) Paying the tuition in Korea

- ① **How to pay:** Student Support System(<http://e-onestop.pusan.ac.kr>) → 등록(Enrollment) → 고지서출력(print out bill) → pay tuition to the account number '납부계좌(Virtual Account for Payment)' during the designated period

※ Virtual account is an account number given to the successful applicant, so you can choose among different banks and pay it to the bank virtual account numbers on the bill.

- ② **Bank for payment:** Nonghyup Bank, Busan Bank, Hana Banks nationwide
- ③ **Payment Methods:** Visit banks for payment(with tuition bill), internet/phone banking, ATM/CD
- ④ **Bill Type:** Bills that are printed out together with tuition bill are listed below:

- Undergraduate: Tuition bill(including PNU Student Medical Mutual Aid fee) + *Student Union fee(학생회비)
- Graduate: Tuition bill(including **PNU Student Medical Mutual Aid fee)

*Student Union fee: Pay it if you want to participate in department events
(inquire to department offices about student events being held)

**PNU Student Medical Mutual Aid fee: KRW 3,000 paid by students per semester will be collected as part of a mutual aid fund and will be used when a student who has been treated at a medical institution submits application for mutual aid fee.

The amount of fund aided will be decided after consulting results.

(Inquiry: Student Affairs Office +82-51-510-1271)

***'PNU Student Medical Mutual Aid fee(KRW 3,000)' payment is not accepted as the insurance fee payment.(P.25: Insurance)

⑤ Note

- ※ Since the fall semester of 2017, PNU Student Medical Mutual Aid fee is included in the tuition bill.
- ※ Payment of Student Union fee is optional and overseas remittance is unavailable.
- ※ Please note that the tuition fee(which includes "PNU Student Medical Mutual Aid fee") and student union fee use different virtual account numbers so, please make separate payment for each fee.

2) **Paying from Overseas:** Transfer to the account written below(any differences will be refunded)

Account Information & Important Notes	Bank Name: National Agricultural Cooperative Federation (Nonghyup Bank) Bank Address: 75, 1-KA, CHUNGJEONG, JUNG-KU, SEOUL, KOREA Swift Code: NACFKRSEXXX Branch Name: PUSAN NATIONAL UNIVERSITY BRANCH Account No.: 948-01-133872 Account Name: Pusan National University ※ Important Note for Overseas Transfer: ① You must pay additional USD 200(Exchange Rate: KRW 1,100 = USD 1) with tuition amount for transferring fee and tuition increase. - Information regarding tuition fee would be announced around in the end of January. 1~2% of the whole tuition including admission fee will be increased. ② Sender of the payment must be your APPLICATION No., otherwise your payment will not be counted.
--	--

3. How to Print Out Tuition Bill

► **Student Support System**(<http://e-onestop.pusan.ac.kr>)

- ① Log in(ID: application number, PASSWORD: b-dates 6 digits(Yymmdd)) → ② Click '등록(Enrollment)' → ③ '고지서출력(Print Out Tuition Bill)' → ④ '신입생/편입생 고지서 출력 및 등록 확인(Bill Printout for New Students/Transfer)' → ⑤ print out the bill

The first screenshot shows the Pusan National University Student Support System login page. The 'Login' button is highlighted with a red box. The login fields are also highlighted with a red box. The second screenshot shows the 'Enrollment' page. The 'Enrollment' button is highlighted with a red box. The 'Print Out Tuition Bill' button is highlighted with a red box.

스마트학생지원시스템 PUSAN NATIONAL UNIVERSITY STUDENT SUPPORT SYSTEM

Q&A / **출학여자의전수입계서판** / 입양대학교 학생지원시스템 / International Students

Search

학적 Register | 교육과정 Curriculum | 수업 Class | 성적 Grade | 장학 Scholarship | **등록 Enrollment** | 졸업 Graduated | 타대교류 Exchange | 대학생활 CampusLife | 체험봉사 Experience | PASS PASS

비로그인 서비스 추가 등록 / 등록금고지서출력 / 신입생/편입생 고지서출력 및 등록확인(문의:재무과)

등록 안내 > **신입생/편입생 고지서 출력 및 등록확인(문의:재무과)**

개인별 등록 확인 및 영수증 출력(등록 익일 후 영수증출력)

등록금일람표

등록금고지서출력

등록금고지서출력 안내

신입생/편입생 고지서출력 및 등록확인(문의:재무과)

재학생 고지서출력 및 등록확인(문의:재무과)

분할2~4차 고지서출력 및 등록확인(문의:재무과)

보수권금 초과난부 고지서출력 및 등록

고지서 출력 및 납부 확인

2019학년도 2학기

대학(원)	학위	학과(부)
학번	학번	성명

1. 영수증 출력 : 등록금 납부 익일 [부산대학교출학여자의-학생지원시스템-등록-개인별등록확인및영수증출력]
2. 현금등록을 하지 않으면 수강신청을 할 수 없습니다.

관리자ID :
학 번 :

확인 Click!

※ 가상계좌란 합격자 개인에게 부여한 계좌이므로 고지서 하단의 은행별 가상계좌 중 선택하여 입금하면 됩니다.

스마트학생지원시스템 PUSAN NATIONAL UNIVERSITY STUDENT SUPPORT SYSTEM

로그인 29분 53초 MyQ&A / **출학여자의전수입계서판** / 입양대학교 학생지원시스템 / International Students

Click! **Print**

부산대학교
PUSAN NATIONAL UNIVERSITY

부산대학교의 모든 외국인 학생은 "부산대학교 외국인 유학생 관리 지침" 제 11조에 따라 질병,상해 보장 보험에 가입해야 하며, 가입하지 않을 경우 해당 학기 수강신청은 무효가 되며 대학생활에 입사할 수 없으며, 다음 학기에 수강신청 및 대학생활에 입사 자격을 제한할 수 있다.

Pusan National University requires that all international students have adequate medical and accident insurance coverage in accordance with Article 11 of "PNU International Student Management Regulations" and if they do not have insurance, their course registration and dormitory admission can be cancelled, and can be limited of their rights to register for courses and apply for dormitory next semester.

대학(원) (College)	학과 (Major)
학번 (Student Number)	성명 (Name)

외국인학생보험료(Amount of Insurance Fee) ※

위 납입금액(※표시금액)을 납부기간내 납부하시기 바랍니다.
Please pay the above amount(indicated with ※) above during the payment period.
납부기간(Period of Payment) : 2016. 3. 14 (Mon) 10:00 ~ 3. 16 (Wed) 16:30
납부계좌 (Virtual Account for Payment) : Nonhyup, 79005409513610

부산대학교대외교류본부장
(Dean of PNU International, Pusan National University)

4. Confirmation of Tuition Registration & Print Out of Receipt

- ▶ How to check tuition payment result: Student Support System(<http://e-onestop.pusan.ac.kr>)
Log in(ID: application number, PASSWORD: b-dates=6 digits) → Click '등록(Enrollment)' → Click '개인별 등록 확인 및 영수증 출력(Confirmation of my payment&receipt(available from the next day of payment))' → Click '출력(Print)' for printout of receipt
- ※ For Nonghyup, Busan, and Hana Banks, you can check results right after payment; for other banks, the results will be made available the next day after 9:00 a.m. Tuition receipt is available for print out a day after registration.
- ※ If you pay it from overseas, result and receipt may take 1 week to be processed after payment period.



5. Refund of Tuition: The Amount of refund is based on semester attendance

Semester Attendance	Refund Amount
From the semester start date to 30 days after the semester begins	5/6 of total amount
30 days to 60 days after the semester begins	2/3 of total amount
60 days to 90 days after the semester begins	1/2 of total amount
90 days after the semester begins or later	None

<Refund Procedure>

- After the first school days(2022. Mar. 2.), submit 'Academic Withdrawal' application and refund application to university Administration Office
- ※ Other documents: acceptance letter, tuition receipt, copy of bank account

<Reason of Refund>

- If you can't enter the university or continue studying due to legal issues.
- If you resign your admission after being accepted.
- If a student currently enrolled wants an academic withdrawal.
- If a student has a serious illness or suffers death or other natural disaster and cannot enter into the university or continue studying.

5 Academic Management

1. Academic Calendar for 2022 Spring Semester: Please refer to PNU homepage for details

※ Subject to change, so please check notices at Student Support System & PNU International homepage

Schedule	Content
2022. 3. 2.(Wed)	Beginning of spring semester 2022
3. 2.(Wed) ~ 8.(Tue)	The 1 st course add/drop for spring semester 2022
3. 14.(Mon) ~ 18.(Fri)	General test for degree qualification
3. 15.(Tue)	Notice of the 2 nd (final) cancelled courses of spring semester 2022
3. 16.(Wed) ~ 17.(Thu)	The 2 nd (final) course add/drop for spring semester 2022
3. 18.(Fri)	Print out of final attendance book for spring semester 2022
3. 31.(Thu) ~ 4. 6.(Wed)	Course withdrawal(w) for spring semester 2022
4. 6.(Wed)	1/3 of the school days(spring semester 2022)
4. 7.(Thu)	Submission of thesis for the examination of degree qualification for 2021
4. 18.(Mon) ~ 23.(Sat)	Mid-term exam for spring semester 2022
4. 25.(Mon)	1/2 of school days(spring semester 2022)
5. 2.(Mon) ~ 9.(Mon)	Re-enrollment application for summer semester 2022
5. 11.(Wed) ~ 12.(Thu)	Course wish list registration for summer semester 2022
5. 12.(Thu)	2/3 of school days (spring semester 2022)
5. 15.(Sun)	School Anniversary
5. 17.(Tue) ~ 19.(Thu)	Course registration for summer semester 2022
5. 25.(Wed)	Notice of the 1st cancelled courses of summer semester 2022
5. 26.(Thu) ~ 27.(Fri)	The 1st course add/drop for summer semester 2022
6. 2.(Thu) ~ 14.(Tue)	Application of re-enrollment of fall semester 2022
6. 3.(Fri)	Notice of the 2nd(final) cancelled courses for summer semester 2022
6. 7.(Tue) ~ 8.(Wed)	The 2nd(final) course add/drop for summer semester 2022
6. 8.(Wed) ~ 11.(Sat)	Class make up days for the classes that are cancelled in spring semester 2022
6. 13.(Mon) ~ 18.(Sat)	Final exam for spring semester 2022
6. 13.(Mon) ~ 28.(Tue)	Grade input for spring semester 2022
6. 14.(Tue) ~ 16.(Thu)	Tuition payment for summer semester 2022
6. 20.(Mon)	Beginning of summer vacation
6. 22.(Wed) ~ 7. 19.(Tue)	Summer semester 2022
7. 8.(Fri)	Submission of examination result report & final version thesis for degree qualification
7. 13.(Wed) ~ 26.(Tue)	Korean-English Syllabus input for fall semester 2022
7. 29.(Fri) ~ 8. 5.(Fri)	Application period for a leave of absence & re-enrollment for fall semester 2022
8. 3.(Wed) ~ 4.(Thu)	Course wish list registration for fall semester 2022
8. 9.(Tue) ~ 11.(Thu)	Enrolled students' 1 st course registration for fall semester 2022
8. 16.(Tue) ~ 17.(Wed)	Enrolled students' 2 nd course registration for fall semester 2022
8. 23.(Tue) ~ 26.(Fri)	Tuition payment for enrolled students in fall semester 2022
8. 25.(Thu)	Notice of the 1 st cancelled courses of fall semester 2022
8. 26.(Fri)	2 nd Graduation ceremony 2021

2. Student Supporting System website(<http://e-onestop.pusan.ac.kr>)

- 1) Website for PNU students provides course registration service, tuition payment check, credit check, and other assistance. (Highly recommended to visit the website on a regular basis for diverse information)

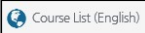
2) Log-in Information

ID(Temporary)	Password(Temporary)
Application Number	6 digits of birth date(ex. if 1990.01.01. then 900101)

3) Change of ID (★)

1-2 days before the semester starts, application number changes to official student ID number

- (1) If you submitted your mobile phone number when applying for admission, your student ID number will be sent via SMS to your phone.

▶ How to: Student Support System(<https://e-onestop.pusan.ac.kr/>) → Click Tab  → Click 'Student ID Search Service for New Students' → Choose 'Student Classification: undergraduate/graduate' → input application number → input the password being used in E-onestop → Click 'Search' → confirm student ID number from below

- (2) If you don't have a phone number in Korea, search here on the website: [\(Click here\)](#)

- 4) **Change of Password:** If you do not change your password within a month from the beginning of the semester, you can't issue various certificates

▶ How to: Student Support System website (<https://e-onestop.pusan.ac.kr/>) → Log-in → Click 'Change password(비밀번호 변경)' → enter the temporary password (6 digits of birthdate) → enter new password 2 times → Click 'Confirm (확인)'
※ The revised password must have a combination of alphabet letters, numbers, special character, and should be at least 8 and not more than 12 characters. In case of errors while changing password, please contact "the Office of Info. Tech. & Services"(T.510-7473)

3. Course Registration

- 1) Wish List Registration Period for Spring 2022: **2022. 2. 3.(Thu) ~ 4.(Fri)**
The 1st Course Registration Period for Spring 2022: **2022. 2. 14.(Mon) ~ 15.(Tue)**
The 2nd Course Registration Period for Spring 2022: **2022. 2. 16.(Wed) ~ 17.(Thu)**
Course Add/Drop Period for Spring 2022: **2022. 3. 2.(Wed) ~ 8.(Tue)**
※ **Undergraduate(Waiting Applicants): Register during course add/drop period**

▶ What is **"Automatic Registration System(자동신청제)"**?
: Course registration will be automatically done when the total applicant confirmed during the wish list period is equal or less than the maximum quota of a class. (Unavailable for students who did not participate in course wish list registration)
* However, if the number of **applicant is bigger than the quota, course registration by students is necessary.**

2) How to register for courses: Register through links below

View Course List	
▶ Undergraduate: Click here	- Undergraduate: https://e-onestop.pusan.ac.kr/menu/foreign/N02/N02001
▶ Graduate: Click here	- Graduate: https://e-onestop.pusan.ac.kr/menu/foreign/N02/N02002
▶ Foreign Language: Click here	- Foreign Language: https://e-onestop.pusan.ac.kr/menu/foreign/N02/N02004
Course Registration Link	
▶ Undergraduate: Click here	- Undergraduate: http://sugang.pusan.ac.kr/Sugang/Login.aspx
▶ Graduate: Click here	- Graduate: http://sugang.pusan.ac.kr/g_sugang/login.aspx

3) Remarks

- (1) Please check the course code and class number in advance.
- (2) Students must register courses by curriculum following [department of major's instructions](#).
※ Please check each department contact number on the last page.
- (3) [Students are responsible for their own course registration](#). Please have your final schedule after completing course registration.

6 Dormitory

1. Dormitory Application Plan for International Students, Spring 2022

- 1) Application period: 2022. Jan. 4.(Tue) 10:00 ~ 2022. Jan. 6.(Thu) 16:00
 ※ Detailed schedule will be uploaded at the Notice Board on 2021. Dec. 23.(Thu) 18:00 at PNU International homepage.(<http://international.pusan.ac.kr>)
- 2) How to apply: Online application(https://dorm.pusan.ac.kr/applyIs/00_login/login)
 ※ All schedules stated on this guideline are based on KOREA's LOCAL TIME.

2. Move-in Date

- Move-in dates for Busan/Yangsan/Milyang campus dormitory after self-quarantine completion.
 - 1) Busan, Miryang Campus: Available from 2022. Feb. 27.(Sun) ~
 - 2) Yangsan Campus: Available from 2022. Feb. 26.(Sat) ~
- ※ **Students are allowed to move-in ONLY WHEN 10 DAYS of quarantine is completed after arriving Korea.**
- ※ Move-in date is subject to change according to situation. Please check dormitory guideline.

3. Remarks

- 1) **It is mandatory for undergraduate freshmen to stay in a dormitory for 2 semesters**, according to Regulations of PNU International Students(optional for graduate students).
- 2) Residents must apply for Insurance(cannot apply for dormitory without insurance).
- 3) Residents must submit health check-up result including chest x-ray(move-in will not be allowed if the health check-up result is not submitted, please check the dormitory guideline for submission method).

4. PNU Dormitories

- ※ Meals are mandatory for all residents.
- ※ Residents who cannot have meals due to religious reasons can apply for meal cancellation.
 (Students need to submit documents attesting to religious exemption)

1) Busan Campus(<https://dorm.pusan.ac.kr/dorm/main>)

- ※ Dormitory Guideline and interior facilities can be checked from the website.

		Jilli Hall	Woongbee Hall	Jayu Hall
Gender		Male	Male	Female
Room Type		Single Occupancy	Double Occupancy	Double Occupancy
Furnishings		Bed, desk, chair, closet, bookshelf, fire extinguisher (2 beds and 2 desks inside for 1 person)	Bed, desk, chair, closet, bookshelf, fire extinguisher, shoe rack, private bathroom(toilet, sink, shower)	
Amenities		Computer room, lounge, cafeteria, laundry and ironing, reading room, <u>communal shower and restroom</u>	Computer room, lounge, gym, cafeteria, laundry and ironing, convenience store	
Fees (based on Fall 2021)	Management fee		KRW 698,880	KRW 780,640
	Meal	3 meals a day (Mon~Sun)	KRW 1,433,440	KRW 1,661,920
		3 meals a day (Mon~Fri)	KRW 1,314,460	KRW 1,542,940
		2 meals a day (Mon~Sun)	KRW 1,264,960	KRW 1,493,440
		2 meals a day (Mon~Fri)	KRW 1,060,360	-
		1 meal in 7 days	KRW 963,640	-

- ※ Please refer that Dormitory fee is based on 2021 Fall semester.
 (In case of management fee for Jili Hall, it is not fixed at the moment and will be noticed later as well.)
 It will be noticed at the PNU homepage(<http://international.pusan.ac.kr>) on 2021. Dec. 23.(Thu) 18:00.

2) Miryang Campus(Only for College of Nano-technology and College of Bio-resources & Life Sciences)
<https://dorm.pusan.ac.kr/mdorm/main>

		Bima Hall		Maewha Hall	
Gender		Male		Female	
Room Type		Double Occupancy		Double Occupancy	
		Apartment Type, 6 students in 3 rooms live together in one apartment.			
Furnishings		Bed, desk, chair, closet, bookshelf, telephone and fire extinguisher			
Amenities		Computer room, lounge, gym, cafeteria, laundry and ironing, reading room, snack shop, restroom			
Fees (based on Fall 2021)	Manageme nt fee	KRW 492,800		KRW 492,800	
	Meal	3 meals a day (Mon~Sun)	KRW 1,364,360	3 meals a day (Mon~Sun)	KRW 1,364,360
		2 meals a day (Mon~Sun)	KRW 1,216,400	2 meals a day (Mon~Sun)	KRW 1,216,400

3) Yangsan Campus<https://dorm.pusan.ac.kr/mdorm/main>

		Haeng-Lim Hall		Ji-Haeng Hall	
Gender		Female(Bldg. A)/ Male(Bldg. B)		Male(Bldg. C)/ Female(Bldg. D)	
Room Type		Double Occupancy		Double Occupancy	
Available to		School of medicine, school of dentistry, school of Korean medicine, college of nursing, Biomedical convergence engineering			
Furnishings		Closet, bed, desk, chair, clothes dryer, shoe rack, refrigerator, restroom with showerbooth			
Amenities		Computer room, lounge, gym, cafeteria, laundry and ironing, reading rooms, convenience store		Computer room, lounge, gym, cafeteria, laundry and ironing, reading rooms	
Fees (based on Fall 2021)	Manageme nt fee	KRW 728,000		KRW 741,440	
	Meal	3 meals a day (Mon~Sun)	KRW 1,625,480	3 meals a day (Mon~Sun)	KRW 1,638,920
		3 meals a day (Mon~Fri)	KRW 1,448,720	3 meals a day (Mon~Fri)	KRW 1,462,160
		2 meals a day (Mon~Sun)	KRW 1,326,320	2 meals a day (Mon~Sun)	KRW 1,339,760
		2 meals a day (Mon~Fri)	KRW 1,208,480	2 meals a day (Mon~Fri)	KRW 1,221,920

5. Off-campus Accommodations Information(ex. boarding house, studio, 'gosiwon')

Please refer to PNU homepage: "PNU homepage → Click "효원커뮤니티" → Click "숙박정보"
http://www.pusan.ac.kr/uPNU_homepage/kr/sub/sub.asp?menu_no=10010607

6. Sangnam International House

Sangnam International House is a hotel-style facility with guests rooms, residence rooms with kitchens, suites, seminar rooms, banquet rooms, wedding halls, and a restaurant.

- 1) Room Rate: KRW 47,000 ~ 70,000 per 1 night(PNU student rate)
- 2) Reservation: +82-51-510-7000, sangnam@pusan.ac.kr
- 3) Homepage: <http://sangnam.pusan.ac.kr/>
- 4) Address: Across from PNU's Language Education Institute(Bldg. #209)

7 Insurance

All international students must possess insurances to protect oneself from various injuries & illnesses.(For the students who do not possess insurance, the course registration result and admission to a dormitory will be cancelled)

※ Foreign students' insurance is different from the 'PNU Student Medical Mutual Aid(KRW 3,000)', and it is not accepted as an insurance.

※ Students who will take courses online from overseas or who plan to take a leave of absence: PLEASE DO NOT PAY THE SCHOOL INSURANCE FEE ※

School insurance is only valid in "R.O.K". Therefore students who take classes online in other countries SHOULD NOT REGISTER IN SCHOOL INSURANCE and submit evidence documents(ex. visa refusal letter)

※ Depending on COVID-19 situation, classes can be converted into offline classes. Any disadvantages caused by non-entry into Korea will be responsible by students.

1. Insurances for PNU International Students

※ PNU insurance service starts from the first day of a semester month(Mar. 1st), if the fee is paid in regular payment period. For the period that PNU insurance does not cover, please prepare an insurance individually.

[Subscribe to **NHIS + Private Insurance**
(School group insurance or personal insurance)]

※ All PNU international students must be registered in both NHIS and a private insurance(PNU group insurance or personal insurance), so that there is no uncovered categories.

2. Insurances for PNU International Students

- New students: Subject to 1 year registration(coverage period: 2022. Mar. 1. ~ 2023. Feb. 28.)
 - ※ Including waiting applicants(undergraduates)
 - ※ Students can individually purchase a private insurance. BUT, students must check requirement and submission method from the insurance guideline.

3. How to register in PNU insurance: Pay insurance fee(payment in Korea or overseas)

4. Insurances Payment Schedule: in February(please check the guideline that will be uploaded in PNU International website at the end of January)

5. Insurances for PNU International Students☆☆☆

- The details of insurance will be provided from the "insurance guideline" that will be uploaded in PNU International website **between Jan.~Feb. 2022.**
- The guideline will be uploaded every semester, students must check the guideline and prepare in advance not to receive any disadvantage in course registration & dormitory entrance.
- How to find the notice:** PNU International homepage(<http://international.pusan.ac.kr>) → 외국인 유학생 공지사항 바로가기/Notice for International Students → Search: 보험(insurance) → notice title : 2022.1학기 외국인 유학생 보험 안내(※Tentative title only, there may be some differences)

1 Notice for International Student at PNU Click

2 Search : insurance (보험)

공지사항(대외교류본부) 공지사항(외국인학생)

- [정규학기] 2019학년도 2학기 글로벌 역량강화 기본과정(어학연수) 3차... 2019-05-14
- [정규학기] 2019학년도 2학기 글로벌 역량강화 기본과정(어학연수) 프로... 2019-05-14
- 2019학년도 상반기 귀국보고회(SSAENG 체험담) 발표자로 공유 2019-05-07
- 2019 하계 하얼빈공인대학 계절학기 참가자[전액지원] 모집 안내 2019-05-07
- [외부홍보] 2020년 일본정부(문부과학성) 초청 연구유학생 선발 안내 열조 2019-05-03

HOME 공지사항 Notice for International student at PNU

공지사항

Notice of PNU International

Notice for International student at PNU

RSS 2.0 1481 건

제목 insurance

6. Notes for “Leave of Absence” or “Drop Out”

※ This insurance service **DOES NOT** provide **automatic postponement, extension or automatic refund** upon application for a leave of absence or drop out. If you do not wish to maintain insurance service due to your leave of absence or drop out, please proceed with a refund application.

1) **How to apply:** E-mail(insurance@pusan.ac.kr)

2) **How to write the E-mail**

Email title: Application for insurance fee refund(name/student or App. number/department)

Email contents: 1) Full Name, 2) Student or App. number, 3) Major, 4) Contact info.(mobile phone number/email address), 5) A copy of Korea's Bank Book(issued by your name), 6) The reason for your leave

7. Notes for National Health Insurance(NHIS)

A. International student with D-2 visa or overseas Korean is subject to the statutory subscription to National Health Insurance Service(NHIS) from March 1st 2021(subscription date can be different from the visa types).

B. To have various categories covered, all PNU international students must possess both NHIS and private insurance(school or personal insurance).

* Due to the law: “Act on the protection of personal information”, inquiries related to NHIS must be individually made to NHIS for the protection of personal info.

(TEL: 033-811-2000 ①ENG ②CHN ③VNM ④UZB)

Division	NHIS Registration
Students who have not completed ARC registration (ex. new students)	From the moment ARC registration is completed * Registration completion needs few more weeks after your application
Students who have completed ARC registration already	From the moment ARC registration is completed * Continue your payment * Apply for address change if there is any change (call NHIS)
How to check your NHIS subscription status: TEL: 033-811-2000 ①ENG ②CHN ③VNM ④UZB(Mon~Fri(9:00~18:00 KST))	

C. A bill will be sent to you by the address registered in ARC after your automatic registration.

8 Others

1. Academic Support Programs for International Students

1) Korean Language Classes(Free)

- PNU International provides free Korean classes in preparation of TOPIK & improvement of Korean.
※ The classes do not provide any credit.
- Subject to: All international students who are willing to participate
- Application Period & Method: Notice will be uploaded 2~3 weeks in advance on PNU International's website(<http://international.pusan.ac.kr>) -> Notice(International Students) -> Korean language classes schedules & information for spring semester 2022.

Class Name	Subject students	Schedule	Content
<한국어 글쓰기 향상반 I> Korean writing improvement class	Undergraduates & graduates (TOPIK Lv.1~2)	During spring semester	Basic Korean writing class.
<한국어 글쓰기 향상반 II> Korean writing improvement class	Undergraduates & graduates (TOPIK Lv.3~4)		Intermediate Korean writing class.
<논문작성을 위한 한국어 글쓰기반> Korean Writing for Thesis	graduates with Korean ability (TOPIK Lv.4)		Writing class for graduate students' thesis writing *TOPIK Level not required
TOPIK 대비반 TOPIK Prep. Class	Undergraduates & graduates	2 weeks before TOPIK TESTS	TOPIK preparation class
<하계 집중한국어반(II, IV)> Summer Intensive Korean Class	Students admitted through Special admission	During summer vacation	Korean Intensive course

* Above schedule is tentative. Please check PNU INTL Website regularly

* The classes may be held in online format due to COVID19. Please check the application notice for more information.

2) Thesis Guiding Program

- A program that matches an international student tutee(master degree) & tutor(Ph.D. or above) to support writing their thesis.
- Program duration: 6 hours in 10 weeks
- Application Period & Method: It will be uploaded on PNU International's website(<http://international.pusan.ac.kr>) -> Notice(International students) -> Title: "2022.1 튜터링 프로그램 튜티모집 안내 Application for tutee of Tutoring Program(spring semester)"

3) PNU International Students Community Support & Webpage

- Webpage(sign-in mandatory): <https://pnualumni.pusan.ac.kr/>
- Supports organizing and operating a community of international students of each country (Support for building a sense of belonging and settling in PNU by a welcoming/good-bye ceremony)
- Providing preferential supports to 10 countries' student communities (Bangladesh, China, India, Indonesia, Kazakhstan, Mongolia, Thailand, Uzbekistan, Vietnam, GKS)
- ※ Subject to expand the number of student community

2. Contact Information for International Student Center

※ Address: ISC, 1F, Main administration bldg, 2, Busandaehak-ro, 63beon-gil, Geumjeong-gu, Busan

Division	Contact Info.	Division	Contact Info.
VISA	visa@pusan.ac.kr +82-51-510-3353	DORMITORY	idorm@pusan.ac.kr +82-51-510-3881
PNU INSURANCE	insurance@pusan.ac.kr +82-51-510-3882	TUTORING	smfrhk@pusan.ac.kr +82-510-3836
			foreign@pusan.ac.kr +82-51-510-3854
FREE KOREAN CLASSES	smfrhk@pusan.ac.kr +82-510-3836	COUNSELLING	counselling@pusan.ac.kr +82-51-510-3839
ACADEMICS	machtsgut@pusan.ac.kr +82-51-510-3839	ACTIVITIES	hyejungyang@pusan.ac.kr +82-51-510-3353
GENERAL	services@pusan.ac.kr +82-51-510-3352	National Health Insurance Service	+82-33-811-2000 (①ENG②CHN③VNM④UZB)

3. Contact Information for Administration Offices of Each Department

※ Country code: 82; Busan area code: 051; Miryang/Yangsan area code: 055

Department	Contact Number	Department	Contact Number	Department	Contact Number
BUSAN Campus		Civil Engineering	510-1425	Manufacturing Pharmacy	510-3215
Korean Language & Literature	510-1507	Mechanical Engineering	510-1420,1421	Pharmacy	510-1683~6
Chinese Language & Literature	510-1508	Chemical & Biomolecular Engineering	510-1431	Child Development & Family Studies	510-1717
Japanese Language & Literature	510-1509	Environment Engineering	510-1434	Interior & Environmental Design	510-1711
English Language & Literature	510-1510	Polymer Science & Engineering	510-1432	Food Science & Nutrition	510-1718
French Language & Literature	510-1511	Organic Material Science & Engineering	510-1433	Clothing & Textiles	510-1719
German Language & Literature	510-1512	Electrical Engineering	510-1427	Music	510-1737
Russian Language & Literature	510-1671	Computer Science & Engineering	510-1436	Korean Music	510-1739
Korean Literature in Classical Chinese	510-1516	Electronic Engineering	510-7403	Dance	510-1740
Language & Information	510-1518	Naval Architecture & Ocean Engineering	510-1424	Fine Arts	510-1738
History	510-1513	Material Science & Engineering	510-1429,1430	Design	510-1736
Philosophy	510-1514	Industrial Engineering	510-1435	Plastic Arts	510-7420
Archaeology	510-1517	Aerospace Engineering	510-1545	Art Culture & Image	510-3755
Public Administration	510-1557	Law	510-1580	Sports Science	510-3745
Political Science & Diplomacy	510-1558	Education	510-1615	Nano Energy Engineering	510- 2796
Social Welfare	510-1559	Early Childhood Education	510-1616	Nano Mechatronics Engineering	510-1992
Sociology	510-1560	Ethics Education	510-1620	Optics and Mechatronics Engineering	510-2795
Psychology	510-1561	Special Education	510-1643	YANGSAN Campus	
Library, Archive & Information Studies	510-1562	Earth Science	510-1626	Nursing	510-8305~7
Media & Communication	510-1563	Physical Education	510-1627	Medicine	510-8004-6
Mathematics	510-1767	Korean Language Education	510-1611	Dentistry	510-8206-9
Statistics	510-1768	English Education	510-1612	BioMedical Convergence Engineering	510-8543-4
Physics	510-1769	Education	510-1617	MIRYANG Campus	
Chemistry	510-1770	Mathematics Education	510-1622	Food & Resource Economics	055)350 - 5570
Biological Sciences	510-1775	Biological Education	510-1625	Plant Bioscience	055)350 - 5500
Earth & Environmental Systems (Geological Environment Sciences) (Oceanography) (Atmospheric Sciences)	510-1771 510-1774 510-1791	Frontier Chemistry Education	510-1624	Horticultural Bioscience	055)350 - 5520
Architecture	510-1487	International Trade	510-1657	Animal Science	055)350 - 5510
Architectural Engineering	510-1426	Economics	510-1658	Food Science & Technology	055)350 - 5350
Urban Engineering	510-1546	Global Studies	510-1628	Life Science & Environmental Biochemistry	055)350 - 5540
		Tourism & Convention	510-1855	Biomaterial Science	055)350 - 5380
		Public Policy & Management	510-7668	Bioenvironmental Energy	055)350 - 5430
		Business Administration	510-1660	Bio-Industrial Machinery Engineering	055)350 - 5420
				Applied IT & Engineering	055)350 - 5410
				Landscape Architecture	055)350 - 5400

[Att.-1] 부산시 격리시설 신청서 Application form for quarantine facility of Busan city

입소자 현황(Information of the facility user)							접촉원 (해외 입국 여부) Entry from overseas	접촉 장소 (출발지 국가) Departure countries	접촉일 (입국일) Entry date	비고 (입소 사유 등) Etc.(the reason you wish to enter the facility)
소속 학교 Univeristy	성명(주민번호) Full Name (ARC number)	주소 Home address	입소자 휴대전화 Mobile phone number	긴급 연락 가능 국내 전화번호 Emergency Phone number in Korea	성별 (Gender)	국적 (Nationality)				
부산대학교 Pusan National University	홍길동 (00000000-00000000)	부산광역시 금정구 00로 00(00동)	010-0000-0000	010-0000-0000	여 / 남		해외 입국	미국	YYYY.MM.DD. 24:00	자택격리 불가하여 격리시설 입소 신청
입소 예정 일시 Date & time you will enter the quarantine facility				격리 해제 일시 Last date and time of your quarantine			기타 특이사항 (Special notes)			
YYYY. MM. DD. 24:00				YYYY. MM. DD. 24:00			ex) 저는 채식주의자입니다/돼지고기를 못 먹습니다. ex) I'm a vegetarian/I cannot eat pork			

※ 신청서 제출 Application form submission: Ms. Joo, Jung-sun by email(creamy2003@korea.kr)

<유의사항 Notes>	<유의사항 Notes>
○ 담당자 연락처: 주정선 +82-51-519-5030(email: creamy2003@korea.kr) ○ 비용 지불 방법: 신용카드, 현금, 계좌이체 * 이용 가능 신용카드 반드시 확인(격리시설 연락처) : 아르반시티 호텔 (Tel.) +82-51-851-9949 베스트인시티 호텔 (Tel.) +82-51-464-8883 * 현금 결제 시 한국 입국 전에 미리 준비 ○ 검체 채취 여부 및 계획: 부산역 검사 예정 ○ 격리시설까지 이동 방법: 서울에서 KTX 이용, 부산역에서 호텔 차량으로 이동 ○ 비용(Price): 약 KRW 1.0million ~ 1.1 million	○ Person in charge : Ms. Joo, Jung-sun +82-51-519-5030(email: creamy2003@korea.kr) ○ Payment Method : credit card, cash, transaction * Check available credit cards before departure(mandatory) <Contact Number> Arban city Hotel (Tel.) +82-51-851-9949 Best in city Hotel (Tel.) +82-51-464-8883 * Prepare cash before your departure ○ COVID-19 examination: At the Busan train station ○ Transportation to quarantine facility: KTX from Seoul, hotel bus from Busan station ○ Price: Around KRW 1,000,000 ~ 1,100,000